

DIAGNOSTIC MEDICAL SONOGRAPHY
PROGRAM AGREEMENT
TRINITY HEALTH, MINOT, ND
AND
Dakota College at Bottineau, Bottineau, ND

Under this agreement, Trinity Health ("Trinity"), and Dakota College at Bottineau ("DCB") agree to collaborate to provide a diagnostic medical sonography program and clinical education internship to DCB students who have been accepted into the Diagnostic Medical Sonography program and who are candidates for an Associate of Applied Science degree in Diagnostic Medical Sonography at DCB.

CONDITIONS:

1. Students interested in enrolling in the Diagnostic Medical Sonography program must satisfactorily complete the post-secondary coursework requirements as published on the website and in the catalog/handbook. Students interested in pursuing an Associates of Applied Science in Diagnostic Medical Sonography must complete the application and admission requirements of DCB.
2. DCB agrees to consider all qualified student applicants who apply to the Dakota College at Bottineau Diagnostic Medical Sonography program. Trinity staff will participate in the determination of qualified student applicants. Trinity and DCB cannot guarantee acceptance of all DCS students enrolled in the Associate of Applied Science degree in Diagnostic Medical Sonography subsequent to the following constraints:
 - a. The Diagnostic Medical Sonography class size is limited by the accreditation standards of the Commission on Accreditation of Allied Health Education Programs (CAAHEP) and the Joint Review Committee on Diagnostic Medical Sonography (JRC-DMS).
 - b. All student applicants shall be reviewed by the DCB and Trinity Health Diagnostic Medical Sonography Admissions Committee and are subject to their approval, based upon documented admissions criteria.
3. It is recognized by both parties that academic credit will be awarded to the students by DCB, upon proof of completion of the academic and clinical requirements of the Diagnostic Medical Sonography courses, and shall be made applicable toward an Associates of Applied Science degree in Diagnostic Medical Sonography.
4. DCB and Trinity Health shall actively collaborate to seek initial accreditation and continuing accreditation of the Diagnostic Medical Sonography program following the Standards and guidelines as set forth by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) and the Joint Review Committee in Diagnostic Medical Sonography (JRC-DMS). The CAAHEP Standards and Guidelines, including curriculum content, program length, faculty, and class size will be used for the development, evaluation and self-analysis of the program's relative compliance with the accreditation standards.

ADMINISTRATION:

1. Student financial aid will be provided through DCB, with the application of DCB policies and procedures.
2. Trinity staff who serve as DCB adjunct faculty agrees to notify DCB's Registrar's Office of all students enrolled in the program at the beginning of each academic semester and upon their completion of the program.
3. Trinity staff who serve as DCB adjunct faculty agree to notify a DCB representative of a student who fails to meet required standards of performance, competency, and conduct. It is recognized by both parties that students failing to meet the Trinity Health educational and ethical standards are subject to probation and/or dismissal as set forth in the Diagnostic Medical Sonography Probation and Dismissal Policy.
4. Trinity Health and DCB shall publish and make available the program curriculum and/or requirement changes in the Diagnostic Medical Sonography program print materials and on websites.
5. Trinity Health and DCB will cooperate in regard to the program course schedule, location of classes and method of delivery.
6. Trinity Health will be responsible for identifying and employing qualified instructional staff to teach program didactic, laboratory and clinical practicum courses. The instructional staff will be DCB adjunct faculty members when teaching Diagnostic Medical Sonography courses.

TUITION:

1. All tuition and fees for the Diagnostic Medical Sonography program will be charged and collected by DCB. Should a student withdraw from the Diagnostic Medical Sonography program prior to the beginning of the semester, DCB shall not be liable for the payment to Trinity for that student. Should the student withdraw from the Diagnostic Medical Sonography program after the beginning of the semester, DCB shall be liable for the tuition payment to Trinity based on the current DCB tuition and fee refund schedule.
2. All fees and tuition charged by DCB will be the DCB's responsibility to collect. DCB will remit 90% of the tuition and program fees received to Trinity as direct compensation for the services of the adjunct faculty and the use of its specialized facilities.
 - a. Trinity shall submit a billing invoice to the DCB Business Office at the beginning of each of the five semesters in the eighteen-month program.
 - b. The billing invoice will include names of enrolled students per semester.
 - c. DCB shall submit non-refundable payment within 30 days of invoice of each of the five semesters.

TERMINATION:

This agreement shall have a two-year term starting January 1, 2022 through December 31, 2023. This agreement may be terminated by either party upon at least one year (365 days) written notice of proposed termination date. Termination by Trinity shall not become effective with respect to students then participating in the program.

NOTICES:

All notices regarding this agreement shall be sent to the following:

Trinity: Director of Radiology
1 Burdick Expressway W
Minot, ND 58702

Contract Manager
1 Burdick Expressway W
Minot, ND 58702

College/University: Larry J. Brooks, Jr.
Associate Dean, Academic & Student Affairs
105 Simrall Blvd.
Bottineau, ND 58318

SIGNATURES:

TRINITY HEALTH

Taylor Wilson

Vice President

12/20/2021

Date

COLLEGE/UNIVERSITY

Glenn Meyer

Campus Dean

Larry Brooks

Associate Dean for Academic and Student Affairs

12/17/2021

Date