

Finding Library Materials

The DCB Library uses an online catalog called "ODIN" that can be accessed in the library or off-campus. When you go to the DCB website, click on "Library" on the top of the home page. That will bring you to the library's website at http://www.dakotacollege.edu/current_library.shtml



The screenshot shows the top portion of the Dakota College at Bottineau website. At the top right, a navigation bar contains links: [contact us](#) | [webmail](#) | [library](#) | [ECH](#) | [faculty and staff](#) | [connectND](#) | [home](#). A red arrow points to the "library" link. Below this is the college logo, which features two green pine trees and a brown path. To the right of the logo is the text "DAKOTA COLLEGE AT BOTTINEAU". A search bar is located to the right of the logo, with a "Search" button and two radio buttons: "Search DakotaCollege.edu" (selected) and "Search All Web". Below the logo and search bar is a green navigation bar with white text links: [About](#) | [Academics](#) | [Admissions](#) | [Athletics](#) | [Bookstore](#) | [Student Life](#) | [Financial Aid](#). Below the navigation bar is a large banner area. On the left side of the banner, there is a vertical menu with four items, each accompanied by a small image: "Future Students" (image of a group of students), "Current Students" (image of two students), "Online Students" (image of a student at a computer), and "Alumni" (image of two students). On the right side of the banner is a large image of a football player in a red jersey and blue helmet, catching a football.

Next, you need to click on "Find Books," which will bring you to the following page:

contact us | [webmail](#) | [library](#) | [ECH](#) | [faculty and staff](#) | [connectND](#) | [home](#)

DAKOTA COLLEGE
AT BOTTINEAU

Search

Search DakotaCollege.edu Search All Web

About Academics Admissions Athletics Bookstore Student Life Financial Aid

Computer Services
Financial Aid
Forms
Graduation
Library

Britannica Online «
DCB Digital Library «
Electronic Reserves «
Find Books «
Government Resources «
LibGuides «
Library Access for Off-Campus Students «
Library Info «
Online Library Resources «

LIBRARY

Library

Dakota College at Bottineau's library houses nearly 30,000 books, magazines, videos, and manuscripts --- and that doesn't count the online research tools, nor the 2,000,000 plus items available via interlibrary loan. The library is located on the east end of Thatcher Hall.

So how are you supposed to put your finger on that one source you need to complete your assignment? That's where our librarians come in. Like everybody else at Dakota College at Bottineau, they're committed to personalized service. They'll help you find what you're looking for and they might also steer you toward a good source you didn't know about.

[Ask a Librarian](#)

Library Training Guides and Tutorials for accessing library resources

Need help with using our library resources? Check out the following guides and tutorials are available help you use our [Library Catalog](#) (called ODIN) and our

Click on "ODIN" to access our library materials. ODIN's search page looks like this:

Home Advanced Classic ODIN My Account Language

DAKOTA COLLEGE AT BOTTINEAU

All Fields Find Clear

Dakota College at Bottineau Library

Search History | Advanced Search | Search Tips | Ask a Librarian | FAQs

Type in the title of the book or subject you are searching for. You will get a page with its results.

The screenshot shows the library's search interface. At the top left is the Dakota College at Bottineau logo. A search bar contains the text 'energy crisis'. Below the search bar are navigation links: Home, Advanced, Classic CDIII, My Account, and a Language dropdown menu. A 'Find' button and a 'Clear' button are also present. Below the search bar is a dropdown menu for the library location, currently set to 'Dakota College at Bottineau Library'. The search results are displayed in a grid. The first result is 'U.S. energy policy : crisis and complacency' by Don E. Kash, published by University of Oklahoma Press in 1984. The second result is 'The revenge of Gaia : earth's climate in crisis and the fate of humanity' by James Lovelock, published by Basic Books in 2006. Both results show the location as 'Dakota College @ Bottineau Lib General Collection Stacks' and are marked as 'Available'. A 'Refine your search' sidebar is visible on the left, listing various topics and formats.

Each item will list the title, author, publisher, where it is located, its call number, its format, and if it is available.

This block provides a detailed view of the search result for 'The revenge of Gaia : earth's climate in crisis and the fate of humanity' by James Lovelock. The title is highlighted in blue. The author is listed as 'Lovelock, James, 1919-'. The publisher is 'Basic Books, 2006'. The location is 'Dakota College @ Bottineau Lib General Collection Stacks'. The call number is '577.276 L944r'. The format options are 'Print Book', 'Book', and 'Nonfiction'. The item is marked as 'Available'. Two black arrows point to the title and the call number.

For example, the book listed above can be found in our library's general collection area, which is on the west side of the library.

Its call number is 577.276. Its cutter number is L944r. Each of our library items will have the call number and cutter number on its spine so you can locate the item. If you need assistance, ask at the Circulation Desk.

If our library does not have the item you are looking for, you can search other libraries in North Dakota by using the pull-down menu on our ODIN site. The pull-down menu contains a list of all of the ODIN libraries in North Dakota. At the top of the pull-down menu is the link to "All Libraries."

The screenshot shows the ODIN search interface. At the top, there is a navigation bar with links for Home, Advanced, Classic ODIN, My Account, and a Language dropdown menu. Below this is the search bar with the text "energy crisis" entered, a dropdown menu set to "All Fields", and buttons for "Find" and "Clear". Below the search bar is another dropdown menu labeled "All Libraries" with an arrow pointing to it. On the left side, there is a "Refine your search" section with two categories: "Topic" and "Format". Under "Topic", there are links for "Energy policy--United States (109)", "Power resources (51)", "Power resources--United States (47)", "Energy policy (36)", "Petroleum industry and trade--United States (33)", and "more...". Under "Format", there are links for "Book (555)", "Nonfiction (551)", "Print Book (421)", "Government Publication (111)", "Microform (77)", and "more...". The main search results area shows "Showing 1 - 20 of 609 results for energy crisis" and a "Sort by: Relevance" dropdown. The results are displayed in a list format with page numbers 1 through 11 and a "Next »" link. The first result is "The energy crisis" published by Encyclopedia Americana/CBS News Audio Resource Library, 1973, located at Jamestown - Raugust Library Cassette in Reading Room, with call number 973.92 V831, Jul.1973, no.1. It is available and has formats for Audiocassette and Sound Recording. The second result is also "The energy crisis" by Szulc, Tad., published by Watts, 1978, located at North Dakota State Library General - Basement - Ask at Desk, with call number HD9502.U62 S98 1978. It is available and has formats for Print Book, Book, and Nonfiction.

Notice the two items that are listed can be found in the Jamestown College's library or at the State Library.

You can then order the book through our Interlibrary Loan (ILL). Click on the item you wish to order.

The screenshot shows the ODIN library website interface. At the top, there are navigation links: Home, Advanced, Classic ODIN, My Account, and Language. A search bar contains the text 'energy crisis' and a dropdown menu is set to 'All Fields'. Below the search bar, there are buttons for 'Find' and 'Clear', and another dropdown menu for 'All Libraries'. The main content area displays the search results for 'The energy crisis'. On the left, there is a placeholder for an image with the text 'NO IMAGE AVAILABLE'. To the right, there are details about the item, including 'Other Authors', 'Language', 'Published', 'Series', 'Subjects', 'Format', and 'Tags'. A 'Tag' button is visible. Below the details, there are tabs for 'Holdings', 'Description', 'Table of Contents', 'Comments', and 'Staff View'. The 'Holdings' tab is active, showing a table with columns: Location, Call Number, Copy, Status, Due Date, and Request Item. The table contains one row with the following data: Location: Jamestown _ Raugust Library Cassette in Reading Room; Call Number: 973.92 V831, Jul.1973, no.1; Copy: 33112001370935; Status: One week; Due Date: Available; Request Item: Login. An arrow points to the 'Login' link in the 'Request Item' column. To the right of the main content, there is a 'Similar Items' section with a list of related titles.

Next, click on "Login." Type in your student ID number (username), beginning with the 0. Your last name is the password.

The screenshot shows a 'Please Login' dialog box with a 'close' button in the top right corner. It contains two input fields: 'Username:' with a note '(14 digit number from Student/Library ID card)' and 'Password:' with a note '(Usually last name)'. Below the input fields is a 'Login' button.

Next, click on "Request." Another screen will appear in which you will put in the date you need the item by. The default date is a month from your request date.

The screenshot shows a web form titled "ILL Request" with a "close" link in the top right corner. The form fields are as follows:

Title:	The energy crisis	Create ILL Request
Author:		
*Need by Date:	<input type="text" value="20100829"/> (yyyymmdd)	
Format:	Music	
Edition:		
Chapter Info:	<input type="text"/>	
Pages:	<input type="text"/>	
Series:	Vital history cassettes ; no. 1 for July 73 Vital history cassettes ; Jul. 73, no. 1.	
Language:	English	
Publisher:	Encyclopedia Americana/CBS News Audio Resource Library,	
Publication Date:	1973	
Source:	ODIN UFind: 002517834	
Notes:	<input type="text"/>	

* means it is a required field

You can add any other information that may be needed. Finally, click on the "Create ILL Request" link. We will contact you when the item arrives in the library and you can pick it up. There is no charge for this service. It usually takes about three or four days for the ILL transaction to take place and arrive at our library.

If you need assistance with accessing our online catalog, please stop by the library or pose your question on the "Ask a Librarian" link that is located on the library's homepage.

Good luck with your research!