

# Reference & Research Assistance

## Have a question? Ask a Librarian!

Which reference service should you choose? Just answer one or more of the following questions:

<p><b>How soon do you need help?</b></p> <ul style="list-style-type: none"><li>• <b>Now!</b> Stop by or call the library</li><li>• <b>Sometime today</b> Stop by the library E-mail a librarian</li><li>• <b>Within the next 2-3 days</b> Stop by or call the library E-mail a librarian</li><li>• <b>This week or later</b> Stop by the library E-mail a librarian Schedule a research consultation</li></ul>	<p><b>When is your assignment due?</b></p> <ul style="list-style-type: none"><li>• <b>Today</b> Run, don't walk to the library!</li><li>• <b>Tomorrow</b> Stop by the library</li><li>• <b>In 2-3 days</b> Stop by or call the library E-mail a reference librarian</li><li>• <b>In a week or later</b> Stop by or call the library E-mail a librarian Schedule a research consultation</li></ul>
<p><b>Have you started your research?</b></p> <ul style="list-style-type: none"><li>• <b>No; I'm not sure where to begin.</b> Stop by the library and we'll show you where to start</li><li>• <b>Yes, but I haven't found much yet.</b> Stop by the library and we'll help you refine your search</li><li>• <b>Yes, but I need to narrow or broaden my topic.</b> Stop by the library</li><li>• <b>Yes, I have a defined topic, have searched a number of databases, have a working bibliography, but still need additional specialized information.</b> Stop by the library Schedule a research consultation</li></ul>	<p><b>What kind of help do you need?</b></p> <ul style="list-style-type: none"><li>• <b>I have a quick question.</b> (<i>I need to know where something is in the library or if the library has a particular publication.</i>) Stop by or call the library E-mail a librarian</li><li>• <b>I don't know where to start.</b> (<i>Which databases should I search; what kinds of information resources are there for my topic?</i>) Stop by the library</li><li>• <b>I need help narrowing or broadening my topic.</b> Stop by the library</li><li>• <b>I need background information.</b> Stop by the library E-mail a librarian</li><li>• <b>I need tips on searching a specific database.</b> Stop by or call the library E-mail a librarian</li><li>• <b>I need more scholarly sources.</b> Stop by or call the library E-mail a librarian</li><li>• <b>I need help finding specialized</b></li></ul>

	<p><b>resources.</b> (<i>primary sources, government documents, patents</i>)</p> <p>Stop by or call the library</p> <p>E-mail a librarian</p> <p>Schedule a research consultation</p>
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<p><b>Stop by or call the Library</b></p> <p><b>Librarian's Hours: 7:30 to 4:00 M-F Telephone: 701-228-5454</b></p>
<p>Fast service, personalized assistance</p> <p>Librarians are available to assist you during most of the hours the library is open. You can stop by or call us for help.</p> <p>The library is the place to go when:</p> <ul style="list-style-type: none"> <li>• You need help now...or soon.</li> <li>• You don't know where to start your research.</li> <li>• You need help finding additional information.</li> <li>• You need tips on searching particular databases.</li> <li>• ...and just about any other need!</li> </ul>

<p><b>Schedule a Research Consultation</b></p> <p><u>Research Consultation Request Form</u></p>
<p>Personalized assistance for in-depth research</p> <p><i>Note: This service is available to Dakota College at Bottineau students, faculty, and staff only. We regret that we cannot schedule research consultations for people unaffiliated with the college.</i></p> <p>Research consultations are pre-scheduled appointments where you work one-on-one with a librarian; they are designed for students, faculty, and staff who have longer-term, more in-depth research projects.</p> <p>Research consultations can be scheduled Monday to Friday, 8:30 a.m. to 3:30 p.m. only. Please allow 24-48 hours for a librarian to respond to your request and schedule the consultation.</p> <p>Schedule a research consultation when:</p> <ul style="list-style-type: none"> <li>• You have at least a week or more before your project is due.</li> <li>• You already have a defined topic approved by your professor.</li> <li>• You have started your research and have a working bibliography.</li> <li>• You have already consulted a librarian and need more in-depth assistance.</li> <li>• You need help finding specialized resources, such as archival materials.</li> </ul>