

Course Prefix/Number/Title:

Fundamentals of Public Speaking COMM 110

Course Description:

The theory and practice of public speaking with emphasis on content, organization, language, delivery and critical evaluation of messages.

Pre-/Co-requisites: None

Course Objectives:

To help students:

1. Develop and sharpen listening skills.
2. Gain confidence in a variety of speaking situations. (Meets DCB General Education Goal # 1)
3. Prepare and deliver effective speeches. (Meets DCB General Education Goal # 1)
4. Communicate effectively in small group situations. (Meets DCB General Education Goal # 1)

Instructor:

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Textbook(s):

Exploring Public Speaking: The Open Educational Resource College Public Speaking Textbook. Version 4.1 (2020)

https://static1.squarespace.com/static/5d3675db5281d70001067e60/t/5f2ccedfcc46b01da8e56ef4/1596772071747/Exploring+Public+Speaking+4_0_1.pdf

Course Requirements:

Course requirements consist of class discussion, assignments, delivery of speeches, peer reviews.

Speeches Include:

All About Me Speech	25 points
Two Source Speech	25 points
Career Speech	100 points
One Slide Speech	25 points
Social Justice Speech	100 points
Stock Issue Assignment	25 points
Community Advocacy Speech	100 points
Make Up Speech	Replacement
In class Assignments	80 points
<u>Peer Evaluation Sheets on graded speeches</u>	<u>75 points</u>

Total: 555 points

Grading Scale

90% - 100%	A
80% - 89%	B
70% - 79%	C
60% - 69%	D
Less than 60%	F

Tentative Course Outline

Wednesday 1/11	Introduction & Course Syllabus
Friday 1/14	Discussion Post
Monday 1/17	Discussion Post
Wednesday 1/19	Chapter 1 and 2 All About Me Speech Sign Up
Friday 1/21	All About Me Speeches (1-2 minutes)
Monday 1/24	Chapter 3 and 5 Introduce Two Source Speeches and Research
Wednesday 1/26	Work on Two Source Speeches and Research Two Source Speech Sign Up
Friday 1/28	Two Source Speech (1-2 minutes) Chapters 4 and 6

Monday 1/31	Thesis Statement and Purpose Statement Pattern Introduce Career Speech, Outline, and Speaker's Notes
Wednesday 2/2	Work on Career Speech Outline and Speaker's Notes
Friday 2/4	Work on Career Speech Outline and Speaker's Notes Career Speech Sign Up
Monday 2/7	Career Speeches (4-5 minutes)
Wednesday 2/9	Career Speeches (4-5 minutes) Chapter 7
Friday 2/11	Chapter 9 Introduce One Slide Speech
Monday Sept 2/14	One Slide Speech (1-2 Minutes)
Wednesday 2/16	Chapter 10 and 11
Friday 2/18	Delivery Games
Monday 2/21	No Class
Wednesday 2/23	Introduce Social Justice Speech Outline and Speaker's Notes
Friday 2/25	Work on Social Justice Speech Outline and Speaker's Notes Social Justice Speech Sign Up
Monday 2/28	Social Justice Speeches (5-6 Minutes)
Wednesday 3/2	Social Justice Speeches (5-6 Minutes)
Friday 3/4	Chapter 12
Monday 3/7	Chapter 13
Wednesday 3/9	Chapter 14
Friday 3/11	Chapter 15
Monday 3/14	Spring Break
Wednesday 3/16	Spring Break
Friday 3/18	Spring Break
Monday 3/21	Discussion Post
Wednesday 3/23	Colorado Airport Video Stock Issue Assignment
Friday 3/25	Stock Issue (Activities)

Monday 3/28	Introduce Community Advocacy Speech, Outline, and Speaker's Notes
Wednesday 3/30	Work on Community Advocacy Speech Outline and Speaker's Notes
Friday 4/1	Work on Community Advocacy Speech Outline and Speaker's Notes Community Advocacy Speech Sign Up
Monday 4/4	Community Advocacy Speeches (6-7 Minutes plus 1-minute of Q&A)
Wednesday 4/6	Community Advocacy Speeches (6-7 Minutes plus 1-minute of Q&A)
Friday 4/8	Community Advocacy Speeches (6-7 Minutes plus 1-minute of Q&A)
Monday 4/11	Grade Example Speeches
Wednesday 4/13	TED video
Friday 4/15	Speaking Activities
Monday 4/18	Introduce Mastery Speech Submit Mastery Speech Selection
Wednesday 4/20	Discussion Post
Friday 4/22	Work on Mastery Speech Outline, Visual Aid and Speaker's Notes
Monday 4/25	Mastery Speeches
Wednesday 4/27	Mastery Speeches
Friday 4/29	Mastery Speeches
Monday 5/2	Mastery Speeches
Wednesday 5/4	Mastery Speeches
Friday 5/6	Mastery Speeches

General Education Competency/Learning Outcome(s):

Learning Outcome 5: Demonstrates effective oral communication skills

- Performance Indicator 1: Produces original content
- Performance Indicator 2: Adapts to a variety of speaking and listening situations
- Performance Indicator 3: Uses volume, eye contact, rate of pronunciation, articulation, and gesticulation effectively
- Performance Indicator 4: Uses listening skills to critique, evaluate, and/or assess oral communication

Relationship to Campus Theme:

A focus on awareness of our impact in the world and on our environment. Discussion of utilizing new technologies to communicate and share information with small and mass groups of people.

Students will also understand how to utilize these new ideologies and tools to their benefit, as well as the benefit of the world and society as a whole as emerging leaders.

Classroom Policies:

Absences and Assignment Due Dates: Late assignments will be docked 10% per day late. This is the policy for all assignments in all circumstances. If you email me an assignment, you will get a reply from me to verify that I have received the assignment. If you do not get a receipt from me, I did not get the assignment. It is your job to ensure that I have received the assignment, so if you do not get a response from me within 24 hours of submitting your assignment by email, you need to resend the email. The assignment continues to lose 10% per day during this time.

Speech Day: I will create a schedule for speeches and evaluations. If you miss your speech day, you will be allowed to make it up only if you contact me within 24 hours of the class period missed. **I will allow one make-up speech per semester. Late speeches are docked 50%.** You will make up your speech during the next class period where time allows you to speak at the end of all other scheduled activities. If you are on the schedule to speak, it is important that you attend class. If you miss one of your evaluation days, you will lose those points as if you are not there to complete the evaluation, you can not earn the points.

Speech is a class where attendance is of utmost importance. The above policies will stand and there are no exceptions.

This is a speech class - your role as an audience member is very important. If you have your cell phone or computer out and are texting or surfing during a classmates speech you will be asked to leave the class.

This class will be a place where all thoughts are welcome, no one fears sharing their opinion, and minds are open to new ideas. You have all EARNED the opportunity to be here by completing the same criteria, thus making you equals As emerging leaders, you are expected to show respect for each other's differences. Conflicting opinions are part of life and will create dynamic discussions. The instructor reserves the right to end these discussions and the participants will agree to disagree.

It is your responsibility to keep all assignments that are graded and handed back to you. In the case of a grade dispute, it is the student's responsibility to provide past assignments to confirm grades.

The syllabus is a living document that is subject to change. All assignments will be confirmed during the class prior to their due date. The instructor reserves the right to allow the class agenda to fluctuate as the course progresses.

Student Email Policy:

Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by

the Campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

Academic Integrity:

According to the DCB Student Handbook, students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. The Code detailed in the Academic Honesty/Dishonesty section of the Student Handbook will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

Disabilities or Special Needs:

Students with disabilities or special needs (academic or otherwise) are encouraged to contact the instructor and Disability Support Services.

Title IX:

Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the College as a whole. Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors, clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if a student tells a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the College's Title IX Coordinator. Students wishing to speak to a confidential employee who does not have this reporting responsibility can find a list of resources on the DCB Title IX webpage.