

Course Prefix/Number/Title: EDUC 297 Cooperative Education

Number of Credits: 1 Credit

Course Description: EDUC 297 is a course where students combine course learning with practical, professional work experiences in their chosen field of study. The employer does an evaluation of the work experience; the faculty advisor supervises the students; the students are required to complete a project assigned by the faculty advisor. A minimum of 45 hours of work is required to earn one credit. A grade of satisfactory/unsatisfactory is given by the faculty.

Pre-/Co-requisites: Instructor approval; 2.00 GPA

Course Objectives:

Upon completion of this course, the student will:

- Obtain relevant work experience which is mutually agreed upon by the student, instructor and employer
- Demonstrate work habits and work ethics by completing the required learning agreement, activities and learning objectives at the work place
- Verbally demonstrate a working knowledge of chosen profession or field

Instructor: Ms. Jackie Migler, MS

Office: Library 101A

Office Hours: As needed, please email if you have questions or would like to meet.

Phone: 701-228-5672

Email: Jacalyn.migler@dakotacollege.edu

Lecture/Lab Schedule: online or independent

Textbook(s): None

Course Requirements:

| |
|---|
| <u>Description of Assignment/Assessment:</u> |
| <u>Work Experience:</u> Students must work a minimum of 45 hours in an approved work environment to earn one credit. |
| <u>Before Work Documents:</u> Student must submit an enrollment form and co-op learning agreement prior to starting work in the beginning of the semester. |
| <u>During Work Document:</u> Students must submit an hourly log of time worked, to be signed by their supervisor. |

| |
|---|
| <p><u>Post Work Documents:</u> Students must complete and submit two self-assessment documents. Students must obtain and submit two evaluation forms from their supervising teacher.</p> |
|---|

| |
|---|
| <p><u>Grades:</u> A grade of satisfactory/unsatisfactory is given by the instructor.</p> |
|---|

General Education Competency/Learning Outcome(s) OR CTE Competency/Department Learning Outcome(s): CTE Competency/Department Learning Outcome(s):

Goal: To observe various instruction and instructional strategies in an educational setting.

Objective: Students will develop an understanding of the educational setting by observing in the classroom, an educational meeting and by interviewing someone in the educational setting.

Relationship to Campus Focus:

This course addresses the campus theme by educating students for careers as paraeducators, teachers, early childhood professionals, and adult caregivers.

Classroom Policies:

- Do not bring your cell phone, iPod, or other technologies into your coop ed work place.
- Be respectful of students, parents, technicians, instructors, and guests.
- Arrive on time, appropriately dressed and conduct yourself as a professional when in the schools or other work place.

Student Email Policy:

Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the Campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

Academic Integrity:

According to the DCB Student Handbook, students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. The Code detailed in the Academic Honesty/Dishonesty section of the Student Handbook will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

Disabilities or Special Needs:

Students with disabilities or special needs (academic or otherwise) are encouraged to contact the instructor and Disability Support Services.

Title IX:

Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the College as a whole. Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors, clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if a student tells a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the College's Title IX Coordinator. Students wishing to speak to a confidential employee who does not have this reporting responsibility can find a list of resources on the DCB Title IX webpage.