



## EC238 Home, School & Community Relations

Christy Jackson

Spring 2021

Dakota College Bottineau

### Course Syllabus

Keep this syllabus for reference throughout the semester

<b>Course Title:</b> Home, School & Community Relations	<b>Instructor:</b> Christy Jackson
<b>Course Prefix/Number:</b> EC238	<b>Office:</b> Online
<b>Class Location:</b> Online	<b>Office Hours:</b> Online. Arrange chat sessions with the instructor as needed.
<b>Lecture/Lab Schedule:</b> Within the online course. Students are not required to attend any sessions on campus.	<b>Instructor Contact Information:</b> Phone: 701-240-5866  Email: Moodle course email system.
<b>Credits:</b> 3	
<b>Pre-/Co-requisites:</b> None	

**Course Description:** Students will learn how to establish and maintain positive collaborative relationships with families, how to apply family system theories, and how to communicate effectively not only with parents, but also with other professionals and agencies that support children's development. Students will learn how to provide families with information regarding a range of family-oriented services that are designed to help families' identified needs. Students will learn to affirm and respect the diversity of individual families.

**Relationship to Campus Theme:** The goal of the Education and Human Development Department is to prepare professionals to work in the caregiver industry and provide an educational continuum for degree advancement. The Education and Human Development Department is committed to a hands-on learning environment and uses field experiences in caregiving settings as common instructional techniques.

**Goals/Objectives:** By the end of the course, students will be able to:

- Establish and maintain positive collaborative relationships with families
- Acknowledge that parents are the child's first teacher
- Affirm and respect parent choices and goals for their children and learn how to communicate effectively with parents about the schools' goals and their children's progress.
- Involve families in assessing and planning for individual children, including children with disabilities, developmental delays, or special needs.
- Involve parents in making decisions related to their child's development and will learn how to involve children's families in their educational experiences.
- Accept differences in families and in their social and cultural backgrounds
- Apply family system theories, and knowledge of the dynamics of roles and relationships within families and communities.
- Provide families with information regarding a range of family-oriented services that are designed to help families' identified needs.
- Practice and learn to communicate effectively with other professionals and agencies that support children's development, learning and well-being.
- Learn to conduct effective parent teacher conferences and communicate well with parents.

- Learn to involve the community in the program.

**Required Text:** Families as Partners in Education, 10<sup>th</sup> Edition by Eugenia Berger and Mari Riojas-Pearson, ISBN-10: 0-13-519672-8/ISBN-13: 978-0-13-519672-4

Description of Assignment/Assessment	CEC Standard	Points Possible	Points received
<b>Introductions:</b> Students will introduce themselves to fellow students.		1 @ 20 pts each	
<b>Discussion:</b> Student will be asked to reflect upon their own experience and opinions as they relate to the course material and comment on fellow classmates' discussions.		7 @ 20 pts each	
<b>Suggested Class Activities:</b> Completing the assigned class activities at the end of chapter		7@20-50	
<b>Research Paper:</b> An assigned topic is researched and a paper is written on the subject.		3 @ 50-75 pts	
<b>Parent/Teacher Project:</b> A course project is designed to implement strategies and concepts learned throughout the course.		1 @ 100 pts each	
<b>Total Points</b>		1,435	

**Grades.** Grades will be calculated by dividing total points earned by the total points possible and will be based on the following percentages:

Percentage	Grade	
90-100%	A	Target
80 – 89%	B	Acceptable-high
70 – 79%	C	Acceptable-low
60 – 69%	D	Unacceptable
0 – 59%	F	Unacceptable

### Academic and Institution Policies

**Student Email Policy:**

Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

**Academic Integrity:**

The academic community is operated on the basis of honesty, integrity and fair play. Occasionally, this trust is violated when cheating occurs, either inadvertently or deliberately. This Code will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

1. The primary responsibility of the students, faculty and administration is to create an atmosphere where the honesty of individuals will not be questioned.

a. Faculty members are responsible for providing guidelines concerning cheating and plagiarism at the beginning of each course, and should use precautionary measures and security in cases where cheating is likely to occur.

b. Students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred.

View the [Plagiarism Tutorial-Pearson Education](#) to learn more about plagiarism, citing sources, etc.

Webster's Encyclopedic Unabridged Dictionary defines plagiarism as: "The appropriation or imitation of the language, ideas, and thoughts of another author, and representation of them as one's original work."

There will be zero tolerance of any form of academic dishonesty. If any evidence appears of students not doing their own work, plagiarism, or outright cheating on quizzes/exams, the matter is investigated. If it is concluded that such dishonesty occurred, the student in question will receive an automatic "F" for the course. Furthermore, the matter is then reported to the appropriate university office and the instructor will participate in any proceedings against the guilty party.

**Confidentiality:**

The experience or problems shared by classmates are not to be discussed outside of class. This is a preparation for those going into a field where confidentiality is stressed in the CEC standards for Professional Practice.

**Disabilities and Special Needs:**

Please inform the instructor within the first week of class if any assistance is required due to disabilities or special needs. If you have a disability for which you need an accommodation, contact the Learning Center to request disability support services. Phone: (701)228-5647; Toll free 1(888)918-5623.

**Quality of work:**

At the college level of learning, it is expected that all work submitted is free of spelling, grammar, and punctuation errors. Discussion and information must be thought-out, in-depth, and incorporate new vocabulary and concepts learned during course.