

**Course Prefix/Number/Title:** UNIV 105-3—FIRST YEAR EXPERIENCE

**Number of Credits:** 1 semester hour

**Pre/Co-requisites:** None

**Course Description:** This course is designed to provide students with important concepts in student retention and positive student outcomes. Topics may involve drug and alcohol issues, health and personal safety, library resources, computer resources, academic policies and procedures, freshman transitions, general education, career exploration and diversity.

**Course Objectives:** As a two-year college, Dakota College at Bottineau subscribes to a philosophy that promotes student success through faculty, staff, and student interaction. This course is formatted to foster that interaction and to meet the following objectives:

1. Increase student's ability to adjust to the demands of the first year of college
2. Assist students in developing positive learning skills
3. Expose and orient students to the programs and services available on campus
4. Inform students about policies and procedures that govern campus life

**Instructor:** Professor Russ Gagnon, 852-3463, not after 9 p.m.

**Office:** Minot Campus Administration Building Room 160

**Office Hours:**

T 10:00 am -10:50am

W 12:00pm-12:50pm

W 1:00pm-1:50pm Virtual Office Hours by appointment

F-10:00am-10:50am

**Phone:** 800-777-0750 ext:4338 or 701-858-4338, Fax: 701-858-4232,

**Email:** [russ.gagnon@ndus.edu](mailto:russ.gagnon@ndus.edu)

**Lecture/Lab Schedule:** Wednesdays 11 a.m.

**Textbook:** *Community College Success A Concise Practical Guide, 7<sup>th</sup> edition* Strickland, BVT Publishing, eBook Plus 978-1-62751-932-8 or Textbook Plus 978-1-62751-933-5

**Course Requirements:**

1. Attend class.
2. Completion of assignments, tests, and daily in-class work. Final Project due May 8, 2020
3. Grading:

90-100% =A    80-89% =B    70-79%= C    60-69%= D    0-59% =F

**Tentative Course Outline:**

Adjusting to College  
Connecting to Resources  
Learning and Grades  
Learning Preferences  
Getting Organized  
Listening and Taking Notes

Writing College Papers  
Psychological Balance  
Physical Balance  
Managing Your Money  
Planning Your Future  
Reading Textbook

## **General Education Goals/Objectives:**

### Technology - Objective 2:

Uses electronic resources for course related assignments and information

Skill 1: Selects appropriate electronic resources

Skill 2: Recognizes differences in Internet resources based on address extensions

Skill 3: Identifies proper academic library search engines

Skill 4: Evaluates quality/value of web-based information

### Beyond - Objective 4:

Works collaboratively with others

Skill 1: Participates in class discussions and in any group projects or activities

Skill 2: Participates in class discussions, peer editing, and group activities or projects, responding productively and respectfully to the work and ideas of others and considering the ideas and suggestions of others

**Relationship to Campus Focus:** Dakota College at Bottineau emphasizes nature, technology, and beyond as a focus for the unique blend of courses and programs offered here. This course utilizes technology to enhance the educational environment and encourages personal growth as they embark on the adventure of being a college student.

## **Classroom Policies:**

**Missed Classes:** Attendance is required. Unannounced quizzes, tests, and class projects can be made-up only when the instructor excuses students prior to class. You are responsible for the activities of each class period. If you know of a conflict ahead of time, you are welcome to submit assignments early. Recognizing the importance of student participation and interaction with classmates, excessive absences necessitate failure in the class.

**Assignments:** All assignments are due at the beginning of class on the date due unless specified prior. Late assignments receive one-half credit minus errors. All late assignments are due before the final examination is administered. Make sure the class name, your name, date due, and exercise number appears in the upper-right corner. If handing in multiple pages, sequence them according to the order in the exercise, and staple in the upper left corner.

**Electronic Devices:** Turn off or mute cellular phones and pagers, **NO TEXTING** during class, prior permission for computer use is required. I will have my cell phone on for campus emergency notifications.

**Final Assignment:** Due May 8, 2020 during the last class period.

Relationship to Campus Theme: Dakota College at Bottineau emphasizes nature, technology, and beyond as a focus for the unique blend of courses and programs offered here. This course will emphasize communications and the diverse makeup of the academic community, which enhances the “Human” nature.

## **Student Email Policy:**

Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student’s campus-assigned email address will be the only one recognized by the Campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

**Academic Integrity:**

According to the DCB Student Handbook, students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. The Code detailed in the Academic Honesty/Dishonesty section of the Student Handbook will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

**Disabilities or Special Needs:**

Students with disabilities or special needs (academic or otherwise) are encouraged to contact the instructor and Disability Support Services.

**Title IX:**

Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the College as a whole. Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors, clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if a student tells a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the College's Title IX Coordinator. Students wishing to speak to a confidential employee who does not have this reporting responsibility can find a list of resources on the DCB Title IX webpage.