



**Course Prefix/Number/Title:** RLS 297 Cooperative Education

**Number of Credits:** 2-6

**Course Description:** Cooperative education provides the student majoring in Recreation Management (RM) with practical field experience in an off-campus service setting under the direct supervision of a qualified agency supervisor

**Pre-/Co-requisites:** One semester of course work

**Course Objectives:**

- To provide practical work experience in a recreation-related agency or program under professional guidance and supervision.
- To provide an opportunity to test philosophies and concepts learned in the classroom through related work experience.
- To provide an opportunity for both the university faculty and the agency supervisor to evaluate the student in terms of skills and competencies for his/her professional preparation, goals and aspirations.

**Instructor:** Sherry Niesar

**Office:** Online

**Office Hours:** Mondays, Tuesdays & Thursdays, 4:00-6:00 pm

**Phone:** 701-527-3714

**Email:** Sherry.Niesar@dakotacollege.edu

**Lecture/Lab Schedule:** Online

**Textbook(s):** *No Textbook Required*

**Course Requirements:**

- Students must submit Agency Orientation and Student Assignment Checklist to reflect understanding of the agency's overall operations and your assigned roles and responsibilities.
- Student will keep a log of their activities
- After two to four weeks, discuss with your Agency Supervisor a Program or Project. The project or program you choose to do should: (1) contribute to your agency in some way, (2) meet one or more of your Cooperative Education learning objectives, and (3) be something that you do either on or off site. Prepare a proposal plan and acquire the signature of approval from your site supervisor.

- Complete the final program/project.
- Submit Final Report for the project/program.

**Tentative Course Outline:**

- Introduction to Recreation Facility
- Perform Job Description
- Develop and complete program/project
- Complete final report

**General Education Goals/Objectives:** Not a General Education Course

**CTE Learning Outcome:** Demonstrate and apply recreation management concepts to the workplace.

**Relationship to Campus Theme:** Students completing this course will develop understanding of recreation and its reliance on the natural environment and technology.

**Evaluation: Grading Method :** Your final grade is based on completing all required paperwork and reports, and evaluations by your direct supervisor. The course is graded with S/U (satisfactory or unsatisfactory).

**Grading :** Students will complete all paperwork = S  
Students not completing all paperwork will receive = U

**Student Email Policy:** Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the Campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

**Academic Integrity:** According to the DCB Student Handbook, students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. The Code detailed in the Academic Honesty/Dishonesty section of the Student Handbook will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

**Disabilities or Special Needs:** Students with disabilities or special needs (academic or otherwise) are encouraged to contact the instructor and Disability Support Services.

**Title IX:** Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the College as a whole. Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors, clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if a student tells a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the College's Title IX Coordinator. Students wishing to speak to a confidential employee who does not have this reporting responsibility can find a list of resources on the DCB Title IX webpage.