



**HORT 297: Horticulture Co-op Education**

**Number of credits:** 1-6

**Course Description:**

An internship is required of most AAS and, in some cases, nine-month diploma programs. This course is available to AA and AS students as well. The students combine course learning with practical, professional work experiences in their chosen field of study. The employer does an evaluation of the work experience; the faculty advisor supervises the students; the students are required to complete a project assigned by the faculty advisor. A minimum of 40 hours of work is required to earn one credit. A grade of satisfactory/unsatisfactory is given by the faculty. The prefix for this course will be determined by the instructor.

**Pre-/Co-requisites:** Advisor approval

**Course Objectives**

1. Hands-on learning through real world work experience in Horticulture.
2. Increased understanding of the Horticulture Industry and its various components.
3. Acquire skills and capabilities in Horticulture.
4. Develop work relationships in the horticulture fields.
5. Apply learning from the curriculum to a work environment.

**Instructor:** Amy Koehler

**Office:** Molberg 27

**Office Hours:** By Appointment.

**Phone:** 701-228-5605

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**Lecture/Lab Schedule:** TBD

**Textbook(s):** N/A

**Course Requirements: (All required documents will be provided by student advisor)**

*-Work Experience:* Students must work a minimum of 40 hours in approved work environment to earn one credit. Up to 6 credits Available.

*-Before Work Documents:* Students must submit the Approval of Worksite and the Employer Agreement form before work begins to receive credit.

*-During Work Document:* Students must submit an hourly log of time worked, with description of the work to be submitted at the end of every week no later than that Sunday of the work week. Log must be signed by worksite supervisor.

*-Post Work Documents:* Students must complete and submit the Student Survey Document. The Employer Performance Evaluation must be submitted directly to course advisor from the student's

internship worksite supervisor. Email must come directly from supervisor's email, not the student's email. These forms must be submitted no later than the last regular day of the semester.

\*A grade of satisfactory/unsatisfactory is given by the faculty determined from submission of required documents and Employer Performance Evaluation.

**Tentative Course Outline: N/A**

**CTE Competency/Department Learning Outcome(s):**

- Employ industry-specific skills in preparation for workplace readiness
- Combine general education and vocational skills curriculum
  - Horticulture LO 1. Attain level of technical skills and practices used in Horticulture Industry in preparation for workplace readiness.

**Relationship to Campus Focus:**

All aspects of horticulture develop an appreciation for nature and the materials that Mother Nature and technology have provided for us. Because of this we are able to make the world a more beautiful place.

**Classroom Policies: N/A**

**Student Email Policy:**

Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the Campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

**Academic Integrity:**

According to the DCB Student Handbook, students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. The Code detailed in the Academic Honesty/Dishonesty section of the Student Handbook will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

**Disabilities or Special Needs:**

Students with disabilities or special needs (academic or otherwise) are encouraged to contact the instructor and Disability Support Services.

**Title IX:**

Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the College as a whole. Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors, clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if a student tells a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the College's Title IX Coordinator. Students wishing to speak to a confidential employee who does not have this reporting responsibility can find a list of resources on the DCB Title IX webpage.