

AH 142 Intermediate Coding I

3 Credits

Course Description: This course is designed to provide students with medical coding skills. The focus of the class is on ICD-10-CM and CPT-4 coding. Prerequisites: AH 138 & AH 139

Course Objectives:

Students are expected to

- Utilize CPT and ICD-10 concepts and coding skills to code medical records and other medical documents.
- Follow coding guidelines and sequencing rules.

Instructor: Mary Aboutar

Office: Online

Office Hours: Tuesday & Thursday 10:00am-2:00pm (CST) or by appointment.

Email: Use the eMail tool within the online course to communicate with the instructor. Course eMail messages will be checked regularly, Monday through Friday.

Class Schedule: Online

If you have a technical problem, contact the Distance Education office by calling 1-701-228-5479 or 1-888-918-5623.

Textbooks:

Title: 2018 Step-by-Step Medical Coding

Author: Carol Buck

Edition/Year: 2018

ISBN: 978-0-323-43081-4

Title: ICD-10-CM For Hospitals

Edition/Year: 2018

ISBN: 978-0-323-43072-2

Title: CPT-4 2018 Standard

Author: American Medical Association

Publisher: American Medical Association

Edition/Year : 2018

ISBN : 978-1-62202-598-5

Course Requirements:

Assignments: Each chapter will have a graded assignment that should be completed. All assignments (quizzes) will have an individual score that will be worth part of the total grade.

Relationship to Campus Theme:

Nature: The course focuses on health problems of humans and medical responses to injuries, illnesses, and diseases.

Technology: Relevant tools in the medical coding industry are utilized to code medical procedures.

Beyond: Students learn to communicate with other medical professionals.

Classroom Policies:

- Regular participation is expected.
- The student is expected to complete all assignments and tests in a timely manner; assignments and tests must be completed in the order that they are presented.
- The student is expected to communicate with other students and instructor via course mail or discussions when it is required.
- Once a test is opened, it must be completed. It is up to students to be sure they are ready to take a test before entering it.

Evaluation:

Grades will be calculated by dividing total points earned by total points available from assignments and tests. A passing grade will be 60% or higher.

A--90-100%

B--80-89%

C--70-79%

D--60-69%

F--59% or lower

Academic Integrity: The academic community is operated on the basis of honesty, integrity and fair play. It is the expectation that all students, as members of the college community, adhere to the highest levels of academic integrity. This means that:

- Students are responsible for submitting their own work. Student work must not be plagiarized.
- Students must not cooperate on oral or written examinations or work together on evaluated assignments without authorization.

To learn how to avoid plagiarism in your work, review the website from Purdue University, [Is It Plagiarism Yet?](#).

Violations of academic principles such as cheating, plagiarism or other academic improprieties will be handled using the guidelines outlined in the [Student Handbook](#)

Disabilities and Special Needs:

If you have a disability for which you need accommodation, contact the Learning Center to request disability support services: phone 701-228-5477 or toll-free 1-888-918-5623.

