



Policy

WORKLOAD POLICY FOR COACHES, FACULTY

F.609.1

EFFECTIVE DATE: NOVEMBER 2017 REVIEWED: AUGUST 2023

Policy

In situations where head coaches and assistant coaches are classified as full-time employees of Dakota College at Bottineau (DCB), this workload policy will help maintain equity.

Any coach, who is classified as a full-time faculty member, will be required to hold 15 credits per semester or 30 credits during an academic year. Each varsity sport will receive semester credit equivalencies according to the following schedule:

		FALL SEMESTER	SPRING SEMESTER
VOLLEYBALL	Head Coach	6 credits	6 credits
BASKETBALL	Head Coach	6 credits	6 credits
HOCKEY	Head Coach	7.5 credits	7.5 credits
SOFTBALL	Head Coach	6 credits	6 credits
BASEBALL	Head Coach	7.5 credits	7.5 credits

This credit load assignment for coaches is based on the following criteria:

- a. Teams with up to and including 25 student-athletes = 6 credits towards workload
- b. Teams with 26 – 50 student-athletes = 7.5 credits towards workload
- c. Teams with more than 50 student-athletes = 9 credits towards workload

Duties inherent to coaching include, but are not limited to the following:

- a. Conducting practices and pre-/post-season training and conditioning.
- b. Coaching and managing the team during scrimmages, games, matches, and tournaments.
- c. Recruiting the minimum number of student athletes according to Athletic Department guidelines.
- d. Fundraising according to Athletic Department guidelines.
- e. Assuring student athletes are making satisfactory academic programs in all their classes.

Coaches who are classified as faculty will be required to teach courses or perform other duties to achieve a full workload of 15 credits per semester or 30 credits during an academic year. Field studies, cooperative education, and individual study course work are not calculated in the

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workload equation. In some cases, special assignments, duties, and projects may be used as part of load.

Coaches are also required to serve on campus committees and provide service to the community according to workload guidelines established.

Other duties related to coaches and athletic department personnel and associated workload credit includes, but is not limited to, the following:

- a. Athletic Director = 6 credits per semester
- b. Game Management (for all sports) = 2 credits per semester
- c. Strength and Condition Coach (for all sports) = 2 credits
- d. Academic Liaison (for all sports) = 2 credits per semester
- e. Cardio and Weight Room Supervisor = 2 credit per semester
- f. Sports Information Director = 3 credits per semester
- g. Logroller Facilitator = 6 credits per semester
- h. Logroller Assisting = 3 credits per semester
- i. Eligibility NJCAA = 3 credits per semester
- j. Eligibility ACHA = 1 credit per semester
- k. Adastra scheduling for weight, cardio & gym = 1 credit per semester
- l. Transportation management = 4 credits per semester
- m. Assistant Coach = 3 credits per semester