

Dakota College at Bottineau Course Syllabus

Course Prefix/Number/Title: UNIV 202- Leadership through Service

Course Description:

The development of occupational knowledge and skills through activities that may include seminars, field trips, public service and/or work experience. Individual and group meetings are held to monitor each student's assigned activities. Students will be introduced to methods of improving social, political, community and family life through this student organization. The purpose of the service-learning experience is to give students the opportunity to apply course concepts in a real world setting and provided needed services while collaborating with community partners.

Course Objectives:

1. Demonstrate an understanding and appreciation of the issues and needs of the populations served by community partners.
2. Create and implement a project designed to respond to that identified need.
3. Apply leadership, interpersonal, and professional skills
4. Engage students in actual leadership situations.

Instructors:

Ashley Pedie DCB Bottineau TH 213 701-228-5449 Ashley.pedie@dakotacollege.edu	Angie Bartholomay DCB Bottineau NSC 111 701-228-5471 Angela.bartholomay@dakotacollege.edu	Tracy Chisholm DCB Bottineau NSC 112 701-228-5424 Tracy.chisholm@dakotacollege.edu
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Office Hours: By appointment

Lecture/Lab Schedule: One evening per month with one project per month. Meetings will start at 6pm in the Alumni Center Conference room, 2nd floor of Thatcher Hall.

Meeting Dates for Spring 2020:

January 14th

February 4th

March 3rd

April 7th

May 5th.

Students will be notified of changes to the above schedule via Campus email.

Textbook(s): None.

Course Requirements: Students are expected to be actively engaged in the learning process, in class, and in the community. Class participation is required and essential. Students will be graded in class participation and point accumulation.

Grading Procedure: The following scale will determine grades:

Service Learning Volunteer hours Due May 4th (16 hours x 10 points)	160 points
Meeting Reflection Questions (4 reflections x 20)	80 points
Mid-term verification log and plan March 3rd meeting	10 points
Meeting attendance (5 meetings x 20 points)	100 points
Final project Due May 4th	60 points
Total points	410 points

Grading Scale

90% - 100%	A
80% - 89%	B
70% - 79%	C
60% - 69%	D
Less than 60%	F

Course Assignment and Requirements

Service Learning Assignment: The majority of work for this course will stem from the serving learning experiences. Students will be required to work 4 hours a month during the semester for a minimum of 16 hours with 2+ hours a month for meeting attendance.

- A minimum of 10 hours must be done through the Leaderjacks organization, other hours must be approved by the instructors.
- Once you have started your service-learning experience, you will be required to submit monthly structured reflections in an electronic format detailing the 4 hours of service learning and committee meetings.
- Students are responsible for recording their service hours.
- A mid-term verification log of hours and plan is required.
- As part of your final project, you will thoughtfully describe your service learning experience in 3 slides. The scoring rubric will be posted on the Blackboard shell.

Relationship to Campus Theme:

Students will better understand the nature of their community and its needs. Through the use of technology students will manage their learning portfolio.

Students will also understand how to utilize new ideologies and tools to their benefit, as well as the benefit of the world and society as a whole as emerging leaders.

Classroom Policies: If a student must miss a monthly meeting, he/she must contact the instructor within 24 hours **prior** of the meeting time.

Attendance and participation is expected. Students are expected to turn in all assignments on time. Points will be deducted for late assignments.

CELL PHONES will be turned off or set to silent.

Student Email Policy: Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus assigned email address will be the only one recognized by the campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

Academic Integrity

Plagiarism: To plagiarize is to "steal and pass off the ideas or words of another as one's own" (*Webster's Dictionary*). **Plagiarism will not be tolerated in this course.** If you have any questions - please contact myself or go to the learning center for more information. **Students found plagiarizing material will receive a "0" for the assignment.**

Misrepresentation, fabrication, alteration, falsification, or misstatement of the contents of documents or other materials relating to academic matters or volunteer hours will not be tolerated. Students will immediately FAIL the course.

Disabilities and Special Needs:

If you have a disability for which you need accommodations, you are encouraged to contact Jacalyn Migler, to request disability support services as early as possible during the beginning of the semester.

Jackie Migler DCB Bottineau TH 2213 701-228-5672 jacalyn.migler@dakotacollege.edu

Title IX:

Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the college as a whole. If you have experienced any form of gender or sex-based discrimination or harassment, including non-consensual sexual intercourse, sexual harassment, relationship violence, or stalking, know that help and support are available.

DCB has staff members trained to support survivors in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, and more. The College strongly encourages all students to report any such incidents to the College Title IX Coordinator.

Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors, clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if you tell a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member **must** share that information with the College's Title IX Coordinator. If you wish to speak to a confidential employee who does not have this reporting responsibility, you can find a list of resources on the Title IX website.

www.dakotacollege.edu/student-life/safety/title-ix