



Policy

SMOKING, TOBACCO-FREE CAMPUS, FACULTY AND STAFF
EFFECTIVE DATE: OCTOBER 2017 REVIEWED: MAY 2020

FS.903.1

Policy

The health hazards of tobacco use have been well established. Use of tobacco products is the leading cause of preventable death and disability in North Dakota. DCB is committed to promoting healthier educational, work and living environments. DCB recognizes the serious health risks associated with the use of tobacco products, both to users and non-users alike, and believes that the use of tobacco products is detrimental to the health and safety of students, staff and visitors.

This tobacco-free policy is established to:

- Reduce the high incidence of tobacco use in North Dakota.
- Protect the health and safety of all students, staff, and the general public.
- Establish a standard of healthy, tobacco-free behavior.

To support and model a healthy lifestyle for our students, staff and community, DCB establishes the following tobacco-free policy.

Definitions

College/University means Dakota College at Bottineau (DCB)

Campus Property includes all property, both indoor and outdoor, that is owned, operated, leased, occupied or controlled by DCB including, but not limited to, all buildings, green spaces, athletic fields, parking lots, sidewalks, walkways and vehicles.

Off-Campus School-sponsored Event means any event sponsored by DCB that does not take place on campus property.

Staff means any person employed by DCB in a full- or part-time capacity or any positions contracted for or otherwise employed, with direct or indirect monetary wages or profits paid by DCB, or any person working on campus property on a volunteer basis. The term includes, but is not limited to, faculty, administrator, personnel, contractor, consultants and vendors.

Student means any person enrolled in any educational course or program offered by DCB.

Tobacco Products includes any product that contains tobacco, is derived from tobacco or contains nicotine or other similar substances that is intended for human consumption, or is likely to be consumed, whether smoked, heated, inhaled, chewed, absorbed, dissolved, or ingested by any other means. The term tobacco products include e-cigarettes and other electronic smoking devices, pipes and rolling papers, but does not include any product approved by the United States



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Food and Drug Administration (USDA) for legal sale as tobacco cessation products and is being marketed and sold solely for the approved purpose.

E-cigarette means any electronic oral device, such as one composed of a heating element, battery or electronic circuit, or both, which provides a vapor of nicotine or any other substance, and the use or inhalation of which simulates smoking. The term includes any such device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, and e-pipe or under any other product name or descriptor. e-cigarette also includes any component part of such a product whether or not sold separately. e-cigarette does not include any product approved by the USDA for legal sale as a tobacco cessation product and is being marketed and sold solely for the approved purpose.

Tobacco Use means the use of any tobacco product in any form. Tobacco use includes, but is not limited to smoking, heating, inhaling, chewing, absorbing, dissolving or ingesting any tobacco product.

Smoking means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe or hookah, or any other lighted or heated tobacco or plant product intended for inhalation, in any manner or in any form. Smoking also includes the use of an e-cigarette.

Visitor means any person who is not a student, faculty, or staff.

Prohibition of Tobacco Use, Advertising and Sales

- a. Tobacco Use:** DCB prohibits the use of all forms of tobacco products on campus property and at all off-campus, school-sponsored events at all times. This includes, but is not limited to, the use of tobacco products by students, staff and visitors to DCB.

This tobacco-free policy includes all events held on campus property, whether or not such events are sponsored by, or associated with, DCB, and all off-campus, school-sponsored events.

Whenever DCB does not have jurisdiction over adjoining streets, sidewalks, parking lots or other common areas, students, staff and visitors are encouraged to comply with the spirit of the policy.

- b. Advertising and Sponsorship:** DCB prohibits all advertising of tobacco products, whether formal or informal, on campus property, at DCB functions, and in all DCB publications. This includes all signs that contain a logo of, advertisement for, or reference to, any tobacco product.

DCB will not accept any form of contribution including, but not limited to, financial support, gifts (such as curriculum, book covers, speakers, etc.) or in-kind support from

the tobacco industry for the sponsorship or promotion of any event or activity affiliated in any manner with DCB or located on campus property.

Sales: DCB prohibits the sale or free sampling of tobacco products on campus property and at off-campus, school-sponsored events.

Exceptions:

- It is not a violation of this policy for an adult Native American to use tobacco as part of a traditional Native American spiritual or cultural ceremony. A Native American is a person who is an enrolled member of a federally recognized tribe.
- It is not a violation of this policy for tobacco products to be included in instructional or work-related activities on Campus Property if the activity is conducted by a staff member or an approved visitor and is approved by the Campus Dean. Work-related activities may include, but are not limited to, research studies intended to assess any harms that may be caused by tobacco use.

Communicating the Policy to Students, Staff, and Public

DCB shall post signs indicating that the campus property is tobacco-free in all locations and in the manner identified in NDCC 23-12-10.4.1(a) and (b). In addition, notices should be posted in other highly visible places on campus property including, but not limited to, walkways, athletic fields, parking lots and at all off-campus, school-sponsored events. Students, faculty and staff will be notified of this policy in writing and, when feasible, through verbal announcements at school-sponsored events. In addition, the local media will be asked to communicate this tobacco-free policy communitywide.

Enforcement

All individuals on campus property or at an off-campus, school-sponsored event share in the responsibility for adhering to and enforcing this policy. All members of the DCB community are expected to support this policy and cooperate in its implementation and enforcement. Students, staff and visitors violating this policy should be reminded of the policy and asked to comply.

Violations of this policy by students may be cause for disciplinary action in accordance with student code of conduct contained in the student handbook.

Violations of the tobacco-free policy by staff and faculty will be handled in accordance with written personnel policies. Penalties may include verbal warnings, written reprimands, or termination.

Visitors violating this tobacco-free policy will be asked to refrain from using tobacco products while on campus property or to leave the premises. Law enforcement officers may be contacted to escort visitors off the campus property or to cite the visitor for trespassing if the person refuses to leave the campus property.



Policy

DCB shall develop regulations for the enforcement and implementation of this policy and such regulations..

Tobacco Cessation Services

All students and staff found in violation of this policy, and any other individual requesting assistance with tobacco cessation services, will be referred to NDQuits, the NDDH multi-media tobacco cessation program. This is a free cessation service provided to anyone currently residing in North Dakota.