Course Prefix/Number/Title: UNIV 102- Leadership through Service

Course Description:

The development of occupational knowledge and skills through activities that may include seminars, field trips, public service and/or work experience. Individual and group meetings are held to monitor each student's assigned activities. Students will be introduced to methods of improving social, political, community and family life through this student organization. The purpose of the service-learning experience is to give students the opportunity to apply course concepts in a real world setting and provided needed services while collaborating with community partners.

Course Objectives:

- Develop an understanding and appreciation of the issues and needs of the populations served by our selected community partners.
- Work with community partners to identify a specific need that can be addressed through student involvement.
- Develop and implement a project designed to respond to that identified need.
- Develop an awareness and understanding of one's multiple roles and responsibilities as a citizen of a community.
- Develop leadership, interpersonal, and professional skills
- Engage students in actual leadership situations.
- Learn methods of improving social, political, community, and family life.
- Improve communication and critical thinking skills.
- Appreciate differences among people and foster interpersonal development

Instructor: Ashley Pedie and Angie Bartholomay

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Office Hours: By appointment

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Lecture/Lab Schedule: One evening per month with one project per month.

Textbook(s): None.

Course Requirements: Students are expected to be actively engaged in the learning process, in class, and in the community. Class participation is required and essential. Students will graded in class participation and point accumulation.

Grading Procedure: The following scale will determine grades:

Service Learning Volunteer hours (16 hours x 10 points)	160 points
Monthly electronic reflections (4 reflections x 20 points)	80 points
Mid-term verification log and plan	10 points
Meeting attendance (4 meetings x 15 points)	60 points
Final project	60 points

Total points   **370 points**

Grading Scale

90% - 100%	A
80% - 89%	B
70% - 79%	C
60% - 69%	D
Less than 60%	F

Course Assignment and Requirements

Service Learning Assignment: The majority of work for this course will stem from the serving learning experiences. Students will be required to work 4 hours a month during the semester for a minimum of 16 hours with 2+ hours a month for meeting attendance.
- Once you have started your service-learning experience, you will be required to submit monthly structured reflections in an electronic format detailing the 4 hours of service learning and committee meetings.
- Students are responsible for recording their service hours.
- A mid-term verification log of hours and plan is required.
- As part of your final project, you will thoughtfully describe your service learning experience in 3 slides. The scoring rubric will be posted on the moodle shell.

Relationship to Campus Theme:
Students will better understand the nature of their community and its needs. Through the use of technology students will manage their learning portfolio.
Students will also understand how to utilize new ideologies and tools to their benefit, as well as the benefit of the world and society as a whole as emerging leaders.

Classroom Policies: If a student must miss a monthly meeting, he/she must contact the instructor within 24 hours **prior** of the meeting time.

Attendance and participation is expected. Students are expected to turn in all assignments on time. Points will be deducted for late assignments.

CELL PHONES will be turned off or set to silent.

Academic Integrity:

Plagiarism: To plagiarize is to "steal and pass off the ideas or words of another as one's own" (*Webster's Dictionary*). **Plagiarism will not be tolerated in this course.** When completing a research paper, it is necessary to cite all information gathered from other sources - including direct quotations and paraphrases - within the text of the paper using parenthetical notes at the end of the documents in a works cited list. A handout regarding the MLA guidelines is available at the writing center if you would like further information. Students are expected to follow MLA guidelines for the research paper. If you have any questions - please contact myself or go to the learning center for more information. **Students found plagiarizing material will receive a "0" for the assignment.**

Misrepresentation, fabrication, alteration, falsification, or misstatement of the contents of documents or other materials relating to academic matters or volunteer hours will not be tolerated. Students will immediately FAIL the course.

Disabilities and Special Needs:

If you have any condition, such as a physical or learning disability, for which you need extra assistance, please inform me immediately. If you have already met with Student Development personnel, please provide me with information regarding your special needs as soon as possible so that appropriate accommodations can be made.