EC213 Language and Literacy - Online
Christy Jackson
Fall 2019
Dakota College Bottineau

Course Syllabus

Keep this syllabus for reference throughout the semester

Course Title: Literacy	**Instructor:** Christy Jackson
Course Prefix/Number: EC213	**Office:** Online
Class Location: Online	**Office Hours:** Online. Arrange chat sessions with the instructor as needed.
Lecture/Lab Schedule: Within the online course. Students are not required to attend any sessions on campus.	**Instructor Contact Information:** Phone: 701-240-5866 (**EMERGENCY ONLY**)
Credits: 3	Email: Course messaging system.
Pre-/Co-requisites: None	

Course Description: This course is designed to teach students major content areas of early literacy development instructional strategies, and appropriate early experiences that support early literacy development in preschool children. Emphasis is placed on speaking and listening, as well as reading and writing. Upon completion of the course, students will be able to select, plan, implement, and evaluate appropriate early literacy experiences.

Relationship to Campus Theme: The goal of the Caregiver Services Department is to prepare professionals to work in the caregiver industry and provide an educational continuum for degree advancement. The Caregiver Department is committed to a hands-on learning environment and uses field experiences in caregiving settings as common instructional techniques.

Goals/Objectives: By the end of the course, students will be able to:

- Acquire and apply methods and strategies based on professional industry standards.
- Understand the goals, benefits, and uses of assessment.
- Know about and use observation, documentation, and other appropriate assessment tools and approaches.
- Understand and practice responsible assessment.
- Engage in assessment partnerships with families and other professionals.
- Knowing and understanding the importance, central concepts, inquiry tools, and structure of content areas or academic disciplines.
- Embrace the role of experts in education and human services professions.
- Identify and involve oneself with the early childhood field.
- Knowing about and upholding ethical standards and other professional guidelines.
- Integrate knowledgeable, reflective, and critical perspectives on early guidelines.
- Engage in informed advocacy for children and the profession.

Required Text: Language Development in Early Childhood Education
Author: Beverly Otto
Publisher: Pearson
ISBN: 0-13-455262-0

Course Requirements:
1. Students will complete all assignments in a professional manner.
2. Assignments are graded as the instructor deems appropriate.
3. Work completed is expected to be the student's own. Any instances of plagiarism will result in significant grade reduction.
4. Assignments must be submitted by the designated due date or students will receive significant point reductions (50%).
5. All communication with the instructor and fellow students will be conducted in a professional manner. There will be no texting acronyms used and all communication should contain proper grammar.

Description of Assignment/Assessment		Points Possible	Points received
Assignments: Students will answer questions, create lesson plans.		22 @ 10-30 pts (points vary per assignment)	
Discussions: Students will answer questions in the discussion area and interact with other students.		2 @ 25 pts each	
Definition/Question: Students will be asked to define terms and answer end of chapter questions. This assignment is lengthier than some of the others.		1 @ 68 pts each	
Literacy article review: Students read an article and answer questions related to the article.		1 @ 50 pts	
Final*:* Students will create lesson plans related to implementing literacy into a day as a teacher.		1 @ 100 pts.	
	Total Points	898	

***Grades*.** Grades will be calculated by dividing total points earned by the total points possible and will be based on the following percentages:

Percentage	Grade	
90-100%	A	Target
80 – 89%	B	Acceptable-high
70 – 79%	C	Acceptable-low
60 – 69%	D	Unacceptable
0 – 59%	F	Unacceptable

Academic and Institution Policies

Student Email Policy:
Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

Academic Integrity:
The academic community is operated on the basis of honesty, integrity and fair play. Occasionally, this trust is violated when cheating occurs, either inadvertently or deliberately. This Code will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.
1. The primary responsibility of the students, faculty and administration is to create an atmosphere where the honesty of individuals will not be questioned.
a. Faculty members are responsible for providing guidelines concerning cheating and plagiarism at the beginning of each course, and should use precautionary measures and security in cases where cheating is likely to occur.
b. Students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred.
View the Plagiarism Tutorial-Pearson Education to learn more about plagiarism, citing sources, etc. Webster's Encyclopedic Unabridged Dictionary defines plagiarism as: "The appropriation or imitation of the language, ideas, and thoughts of another author, and representation of them as one's original work."
There will be zero tolerance of any form of academic dishonesty. If any evidence appears of students not doing their own work, plagiarism, or outright cheating on quizzes/exams, the matter is investigated. If it is concluded that such dishonesty occurred, the student in question will receive an automatic "F" for the course. Furthermore, the matter is then reported to the appropriate university office and the instructor will participate in any proceedings against the guilty party.

Confidentiality:
The experience or problmes shared by classmates are not to be discussed outside of class. This is a preparation for those going into a field where confidentiality is stressed in the CEC standards for Professional Practice.

Disabilities and Special Needs:
Please inform the instructor within the first week of class if any assistance is required due to disabilities or special needs. If you have a disability for which you need an accommodation, contact the Learning Center to request disability support services. Phone: (701)228-5477; Toll free 1(888)918-5623.

Quality of work:
At the college level of learning, it is expected that all work submitted is free of spelling, grammar, and punctuation errors. Discussion and information must be thought-out, in-depth, and incorporate new vocabulary and concepts learned during course.