

Dakota College at Bottineau Course Syllabus
Fall 2019

Course Prefix/Number/Title: CIS 235 Digital Video Basics

Number of credits: 3 semester hours

Course Description: This course will introduce students to a digital video editing application. The students will learn how to gather loose artwork, video clips, bitmap images, and vector graphics and bring them together to create a new video product. The student will be gain an understanding of how to work with transitions, clips, audio, titles, video effects and animating clips. In this course they will also explore editing techniques and exporting options into a movie, frame, Edit Decision List, or a filmstrip.

Pre-/Co-requisites: None

Course Objectives: Upon completion of this course, the student will be able to:

- Use the Timeline
- Import Source Clips
- Manipulate Clips in the Timeline
- Work with Video Transitions
- Trim, Insert and Overlay Clips
- Work with and Extract Audio
- Use Advance Editing and Video Effects Techniques
- Animate Clips
- Export a Movie, Frame, Edit Decision List, and a Filmstrip

Instructor: Trisha Nelson

Office: Minot State University campus, Old Main 307

Office Hours: Mondays and Wednesdays 2:00-3:00; Tuesdays and Thursdays 10:30-noon

Phone: 701-858-3313

Email: trisha.nelson@dakotacollege.edu

Lecture/Lab Schedule: MWF 1:00-1:50

Textbook(s): Digital curriculum provided by instructor; Adobe Creative Cloud Subscription

Course Requirements: Instruction procedures include lecture, demonstrations, class discussion and objective exams, and final project.

Tentative Course Outline:

- Touring Adobe Premiere Pro CC
- Setting Up a Project
- Importing Media
- Organizing Media
- Mastering The Essentials Of Video Editing
- Working with Clips and Markers
- Adding Transitions
- Advanced Editing Techniques
- Putting Clips in Motion

- Multicamera Editing
- Editing and Mixing Audio
- Sweetening Sound
- Adding Video Effects
- Improving Clips with Color Correction and Grading
- Exploring Compositing Techniques
- Creating Titles
- Managing Your Projects
- Exporting Frames, Clips, and Sequences

Assignments and quizzes within each chapter are due within specified time frames. Refer to the Schedule for specific due dates.

1. The student is expected to complete all the course material within the time allotted and is responsible for all material covered during any absence.
2. Each student is expected to participate in all discussions, complete all assignments and exams by the posted due date. No credit will be given for partially completed assignments.
3. Late assignments will not be accepted.
 - a. In very extenuating circumstances, the instructor might accept late work with prior approval. Then three points for each day late will be deducted on accepted late work. The final day to turn in accepted late work for a chapter is on the scheduled due date. No lab assignments will be accepted or will be given credit after the due date for a chapter.

Grading Policy:

Your performance in this class will be based on the quality and accuracy of your projects and answers on assignments, quizzes, and tests.

Each test, assignment, worksheet, and quiz are assigned a specified number of points. The points achieved by you are totaled. The total number of points possible is then divided into your total, giving a percentage.

Grading Scale

LETTER GRADE PERCENT A 90-100% B 80-89% C 70-79% D 60-69% F Below 60%

General Education Goals/Objectives:

Relationship to Campus Theme: The course focuses on knowledge and application of technology.

Classroom Policies:

- Students are required to complete all class activities.
- Attendance is required. Absences and arrangements must be made with the instructor prior to class time.
- Bring textbooks, electronic storage devices, and writing tools to each class.
- The instructor reserves the right to remove anyone causing disruptions or showing disrespect to others. The instructor will interpret and declare what is considered disruptive or disrespectful behavior.
- Students are to silence or turn cell phones off during class.

Student Email Policy:

Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

Academic Integrity: Students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred.

Disabilities and Special Needs: If you have a disability for which you are or may be requesting an accommodation, you are encouraged to contact your instructor and the Student Success Center as early as possible during the beginning of the semester.