



Submitted by: _____

Date: _____

Type of request:

- New course Temporary course
 Course deletion Course change

Complete if new or temporary course (must include syllabus):

Course prefix and number: _____

Course title (30 characters max): _____

Minimum number of credits: _____ Maximum number of credits: _____

Course Description:

Course topic (if applicable): _____

Prerequisites: _____

Co-requisites: _____

In which existing program(s) will this course be required:

Is this course part of a developing program which will be presented later? Yes No

If yes, please explain:

Will a request be submitted to include this course as a general education course? Yes No

What type of grading will be used? Letter (A, B, C, D, F) Satisfactory/Unsatisfactory

During which semester/year will the course first be taught? Fall Spring Summer / Year: _____

Complete if course change:

	Present	Proposed
Course prefix/number		
Course title (30 characters max)		
Number of credits		
Grading basis	<input type="checkbox"/> Letter (A, B, C, D, F) <input type="checkbox"/> Satisfactory/Unsatisfactory	<input type="checkbox"/> Letter (A, B, C, D, F) <input type="checkbox"/> Satisfactory/Unsatisfactory
Prerequisites		
Co-requisites		
Course description		
Rationale for change		

Complete if course deletion:

Course prefix and number: _____

Course title: _____

Rationale for deletion:

Effect on resources:

What effect will this have on faculty teaching load: _____

What additional resources will be required (equipment, personnel, software, library materials, facilities, etc.)

Scheduling logistics:

During which days/times will the course be taught? M Tu W Th F / Time: _____

During which semester/year will the proposed change take effect? Year: _____ Fall Spring Summer

Curriculum Committee recommendation: Approve Do not approve

Approvals

Associate Dean for Academic Affairs

Date

Curriculum Committee Chair

Date

Faculty Senate President

Date

Campus Dean

Date