



Course Prefix/Number/Title: UNIV 101 Leadership Through Service

Number of Credits: 1

**Course Description:**

The development of occupational knowledge and skills through activities that may include seminars, field trips, public service and/or work experience. Individual and group meetings are held to monitor each student's assigned activities. Students will be introduced to methods of improving social, political, community and family life through this student organization. The purpose of the service-learning experience is to give students the opportunity to apply course concepts in a real world setting and provided needed services while collaborating with community partners.

Pre-/Co-requisites: none

**Course Objectives:**

- Demonstrate an understanding and appreciation of the issues and needs of the populations served by community partners.
- Create and implement a project designed to respond to that identified need.
- Apply leadership, interpersonal, and professional skills
- Engage students in actual leadership situations.

**Instructors:**

Tracy Chisholm DCB Bottineau NSC 111 Office hours by appointment 701-228-5424 <a href="mailto:Tracy.chisholm@dakotacollege.edu">Tracy.chisholm@dakotacollege.edu</a>	Erika Hamilton DCB Bottineau Thatcher 204 Office hours by appointment 701-228-5425 <a href="mailto:Erika.hamilton@dakotacollege.edu">Erika.hamilton@dakotacollege.edu</a>
---	--

**Lecture/Lab Schedule:**

Class will meet one evening per month with one project per month. Meetings are typically the second Tuesday of each month (except August) and start at 6pm in Nelson Science Center, Room 125. Watch announcements in Blackboard!

Textbook(s): None

**Course Requirements:**

Students are expected to be actively engaged in the learning process, in class, and in the community. Class participation is required and essential. Students will be graded on class participation and point accumulation.

**Grading Procedure:**

Grades will be calculated according to the following point values.

<b>Assignment</b>	<b>Points</b>
Service Learning hours (16 hours x 10 points)	160 points
Meeting Reflection Questions (4 reflections x 25 points)	100 points
Mid-term verification log and plan	25 points
Meeting attendance (5 meetings x 20 points)	100 points
Final project	65 points
<b>TOTAL POINTS</b>	<b>450 points</b>

**Grading Scale :**

- A = 90-100%
- B = 80-89%
- C = 70-79%
- D = 60-69%
- F = less than 60%

**Service Learning:** The majority of work for this course will stem from the serving learning experiences. Students will be required to work 4 hours a month during the semester for a minimum of 16 hours with 2+ hours a month for meeting attendance.

- A minimum of 10 hours must be done through the Leaderjacks organization, other hours must be approved by the instructors.
- Once you have started your service-learning experience, you will be required to submit monthly structured reflections in an electronic format detailing the 4 hours of service learning and committee meetings.
- Students are responsible for recording their service hours.
- A mid-term verification log of hours and plan is required.
- As part of your final project, you will thoughtfully describe your service learning experience in a minimum of 3 slides. The scoring rubric will be posted on the Blackboard shell.

Tentative Course Outline:

Class meeting dates (watch Blackboard announcements for updates)

- Thurs. Aug. 29
- Tues. Sept. 10
- Tues. Oct. 8
- Tues. Nov. 12
- Tues. Dec 10

Projects and activities will be announced during class and posted in the Blackboard course.

General Education Competency/Learning Outcome(s) OR CTE Competency/Department Learning Outcome(s):

- CTE Competency 1: Employs industry-specific skills in preparation for workplace readiness.
- Learning Outcome 1: Practice skills for workplace success.

Relationship to Campus Focus:

Students will better understand the nature of their community and its needs. Students will also understand how to utilize new ideologies and tools to their benefit, as well as, the benefit of the world and society as a whole as emerging leaders.

#### Classroom Policies:

- If a student must miss a monthly meeting, he/she must contact the instructor within 24 hours **prior** of the meeting time.
- Attendance and participation is expected. Students are expected to turn in all assignments on time. No points are awarded for late submissions.
- CELL PHONES will be turned off or set to silent.

#### Student Email Policy:

Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the Campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

#### Academic Integrity:

According to the DCB Student Handbook, students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. The Code detailed in the Academic Honesty/Dishonesty section of the Student Handbook will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

#### Disabilities or Special Needs:

Students with disabilities or special needs (academic or otherwise) are encouraged to contact the instructor and Disability Support Services.

#### Title IX:

Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the College as a whole. Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors, clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if a student tells a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the College's Title IX Coordinator. Students wishing to speak to a confidential employee who does not have this reporting responsibility can find a list of resources on the DCB Title IX webpage.