



## Policy

LIVE ANIMALS ON CAMPUS

DCB.903

EFFECTIVE DATE: April 2024

REVIEW: September 2024

The purpose of this policy is to identify the approval and care of live animals on the Dakota College at Bottineau (DCB) campus used for learning purposes. To define and articulate guidelines, and rules for use by the college community for day-to-day operations and activities. The live animals support the learning objectives found within the appropriate curriculum.

All live animals will be cared for according to their habitat and dietary needs as outlined by individual care and instructed guidelines found in the Care Manual found in the lab of primary residence for live animals. A copy is also provided to the Associate Dean for Facilities and Technology. It will be maintained by the primary caregiver for the live animals as the animal species may change. All care guidelines are furnished by the adoptive agency "Kritter Krazy Exotic Animal Rescue" from which the animals were obtained.

The Associate Dean for Academic Affairs will name a primary and secondary caregiver for all live animals residing on campus. The primary caregiver is responsible for appropriately monitoring the health and wellness of the live animals residing on campus.

- The responsibilities of the primary caretaker may be delegated to a secondary party, should the primary caretaker authorize said second party to perform said duties.
- Both primary and secondary caregivers will have full access to food, equipment, and supplies needed to ensure the health and well-being of live animals.

Health and care instructions on campus will be reviewed annually by primary and secondary caregivers and will be approved by the governing agency, in this case, "Kritter Krazy Exotic Animal Rescue". These health and care instructions will be in the Care Manual in the lab of primary residence for live animals and the Physical Plant office.

Labs housing the live animals and those connecting must have secure and locked doors during times when class is not in session or when a trained faculty member is not present. During routine periods of cleaning, staff have permission to access the rooms for maintenance purposes. In the event of prolonged maintenance needs, Plant Services will contact the Associate Dean for Academic Affairs to coordinate with the primary and secondary caregivers concerning the needs of live animals.

During times of tours or events in the building of the primary residence for the live animals (Nelson Science Center), the primary and/or secondary caregiver must be notified and must be present for any person to observe and/or handle any live organism present in the facility.

Any feeding of the live animals contained within the lab of primary residence for live animals shall be administered and/or supervised by the primary or secondary caregiver.