

In accordance with and fulfillment of, DCB faculty will adhere to an Instructional Program Review policy as follows:

### CTE Programs

- a. CTE faculty will complete the required North Dakota Career and Technical Education Program Review. This process should be completed every five years.
- b. The Campus Dean will provide a summary of these program reviews to the Chancellor every five years.

### Non-CTE Programs

- a. Non-CTE faculty will complete the DCB Instructional Program Review every five years.

Faculty from each degree program (AA, AS, and Certificate of College Studies) will complete a program review which will include the following information:

- Program Mission and Student Learning Outcomes
  - Mission Statement
  - Institutional and Program Student Learning Objectives
  - Discipline Student Learning Outcomes
- Assessment of Student Learning Outcomes
  - Assessment of Program Student Learning Outcomes
  - Assessment of Discipline Student Learning Outcomes
  - Outcomes Assessment Results and Action Response
  - Transfer Information
  - External Reviews and Recommendations
- Program Resources and Support
  - Student Enrollment Data
  - Faculty Data
  - Facilities/Technology/Budget Data
  - Student Support Services
  - Co-curricular Courses and Opportunities
- Program Strengths and Opportunities for Improvement
  - Strengths
  - Opportunities for Improvement
- Program Viability
- Review Team
- Appendices

## Policy

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- b.** Program faculty shall submit the self-study to the Associate Dean for Academic Affairs by March 15 of the study year.
- c.** The Associate Dean for Academic Affairs shall provide a summary of the program evaluations to the Dean's Council by May 15<sup>th</sup> of the study year.
- d.** The Campus Dean will provide a report on the program evaluations to the Chancellor by January of the year following the review.