



Course Prefix/Number/Title:

EDUC 297 Internship – Paraprofessional Education

Number of Credits:

1 Credits

Course Description:

An internship is work experience that earns credit toward a program. Students must work 40 hours to earn one college credit. Placement sites must be approved before registration. The student is responsible for submission of completed internship paperwork. Forty five hours of hands on experience is equal to one credit. Up to six credits can be taken.

Pre-/Co-requisites:

Instructor approval and 2.0 G.P.A.

Course Objectives:

Upon completion of this course, students will be able to:

- Complete 45 hours of hands-on experience in the field of education
- Complete and submit all required paperwork
- Communicate with advisor to ensure timely completion of all required tasks

Instructor: Hattie Albertson

Office: Thatcher 203

Office Hours: Mondays and Wednesdays 10AM - Noon

Phone: 701-228-5454

Email: hattie.c.albertson@dakotacollege.edu

Lecture/Lab Schedule:

TBD by instructor/Scheduling with participating agencies

Textbook(s):

None

Course Requirements:

Grading is based on completion of Course Objectives and positive internship experiences.

Tentative Course Outline:

To be determined depending on availability with placement sites, cooperating education institutions and student schedule.

CTE Competency / Department Learning Outcome(s):

- Employ industry-specific skills in preparation for workplace readiness
- Combine general education and vocational skills curriculum

Relationship to Campus Focus:

This course addresses the campus theme by educating students for careers as paraeducators, teachers, early childhood professionals and adult caregivers.

Classroom Policies:

- The cell phone policy will be discussed as a class and researched as to what policies are used in various educational settings. If use of the cell phone or other electronics is disruptive to the class, the student may be asked to leave.
- Be respectful of other students, technicians, instructors, and guests.
- Ground rules will be discussed and established by the group.

Student Email Policy:

Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the Campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

Academic Integrity:

According to the DCB Student Handbook, students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. The Code detailed in the Academic Honesty/Dishonesty section of the Student Handbook will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

Disabilities or Special Needs:

Students with disabilities or special needs (academic or otherwise) are encouraged to contact the instructor and Disability Support Services.

Title IX:

Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the College as a whole. Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors, clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if a student tells a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the College's Title IX Coordinator. Students wishing to speak to a confidential employee who does not have this reporting responsibility can find a list of resources on the DCB Title IX webpage.