



Policy

APPROVAL PROCESS FOR STUDENT ACTIVITIES, FACULTY AND STAFF
EFFECTIVE DATE: MARCH 14, 2024

FS.403.1

Athletic programs and student clubs and organizations are among the core strengths at Dakota College at Bottineau (DCB). Consideration of new offerings is a serious endeavor, guided by this policy.

When a new athletic program is under consideration, it must go through the following review process.

- a. A proposal is prepared and submitted to the Associate Dean for Student Services for consideration. The Associate Dean will provide guidance on necessary components for the proposal.
- b. If approved, the proposal, which includes a financial analysis and future recruiting plans, is forwarded to the Staff Senate.
- c. Staff Senate reviews and forwards a recommendation to College Council.
- d. College Council discusses the proposal, and it is forwarded to the Faculty Senate and Student Senate for discussion. If revisions are necessary, the proposal is returned to the Athletic Director for modification.
- e. Recommendations from College Council are considered by the Campus Dean.
- f. The Campus Dean provides a final decision on the proposal and arranges for future implementation, including placement into the institutional assessment and program review cycles, if approved.
- g. Final decisions are communicated to the campus community.

When a new student club or organization is under consideration, it must go through the following review process.

- a. A proposal is prepared and submitted to the Associate Dean for Student Services for consideration. The Associate Dean will provide guidance on necessary components for the proposal.
- b. If approved, the proposal is forwarded to Student Senate.
- c. Student Senate reviews and forwards a recommendation to College Council.



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- d. College Council discusses the proposal. If revisions are necessary, the proposal is returned to the Student Senate for modification.
- e. Recommendations from College Council are considered by the Associate Dean, who makes a final determination and, if approved, arranges for inclusion in the institutional assessment process.