



Course Prefix/Number/Title:

COMM 212: Interpersonal Communication

Credits: 3

Course Description:

Introduce fundamental concepts of communication between individuals. Explores aspects of self expression and relationship communication

Pre-/Co-requisites: None

Course Objectives:

Upon completion of this course the students should be able to:

1. Compare and contrast definitions of communication, human communication and interpersonal communication.
2. Discuss the principles and theories of interpersonal communication
3. Identify strategies that can improve communication effectiveness.
4. Define, compare, and contrast meanings of self-concept and self-esteem.
5. Discuss differences and similarities in verbal and nonverbal communication in different cultures.
6. Describe the relationship between words and meaning.
7. Describe the functions of nonverbal communication in interpersonal relationships
8. Compare and contrast the different types of interpersonal conflict
9. Explain how relationships are systems.
10. Describe how interpersonal relationships are developed.

Instructor:

Keri J. Keith

Office:

Thatcher Hall 205

Office Hours:

2:00-3:00 pm: Monday - Friday

Phone:

701-228-5624

Email:

keri.keith@dakotacollege.edu

Lecture/Lab Schedule:

TBD

• **Textbook(s): Interpersonal Communication, 7th Edition. Beebe, Beebe, Redmond. ISBN:**

- eText ISBN: 9780134875781, 0134875788

Course Requirements:

This course uses group discussion, exams, papers, lectures, textbooks, journal writing and group activities.

Journal Entries: Journaling is very important in this class. All Journal Entries will be due according to the schedule in Blackboard. So – watch the due dates closely. Journal Entries must be at least 2 pages (typed). Taking the time to truly examine communication exchanges will take time (and words) to fully explain. Incomplete journal submissions will lose points if they are not at least 2 full typed pages.

Available Points:

Journal Entries: 12 at 25 points each =	300 points
In Class Assignments	100 points
Exams: 4 at 100 points each	400 points
Final Paper and Presentation	150 points
Total:	950 points

Grading Scale

90% - 100%	A
80% - 89%	B
70% - 79%	C
60% - 69%	D
Less than 60%	F

Tentative Course Outline

Wednesday Jan 11	Introduction & Course Syllabus
Friday Jan 13	Communication Style Inventory https://www.leadershipiq.com/blogs/leadershipiq/39841409-quiz-whats-your-communication-style#video
Monday Jan 16	No Class – MLK Day
Wednesday Jan 18	In Class Introductions – Getting to know each other. Share quiz results.
Friday Jan 20	Chapter 1 Lecture
Monday Jan 23	Chapter 1 Lecture
Wednesday Jan 25	Chapter 1 Lecture Journal: Page 28 Objective 1 or 2
Friday Jan 27	Chapter 2 Lecture
Monday Jan 30	Chapter 2 Journal: Page 559 Objective 1 or 5
Wednesday Feb 1	Chapter 3 Lecture
Friday Feb 3	Chapter 3 Lecture
Monday Feb 6	Review for Exam #1 Journal: Page 82-85 Objective 1 or 5
Wednesday Feb 8	Exam #1
Friday Feb 10	Chapters 4 Lecture
Monday Feb 13	Chapter 4 Lecture Journal: Page 119-118 Objective 1 or 3
Wednesday Feb 15	Chapter 5 Lecture
Friday Feb 17	Chapter 5 Lecture Journal: Page 152-153 Objective 1, 2 or 3
Monday Feb 20	No Class – President’s Day
Wednesday Feb 22	Chapter 6 Lecture
Friday Feb 24	Chapter 6 Lecture – Keri Gone Journal: Page 184-186 Objective 2,3 or 5
Monday Feb 27	Review for Exam 2 – Recording in BB – Keri Gone
Wednesday March 1	Exam 2 – Chapters 4-6
Friday March 3	Chapter 7 Lecture
Monday Mar 6	Chapter 7 Lecture Journal: Page 217-219 Objective 1 or 2

Wednesday Mar 8	Chapter 8 Lecture
Friday Mar 10	Chapter 8 Lecture (Keri Gone) Journal: Page 252-253 Objective 1 or 4
Monday Mar 13 NO CLASS	Spring Break!
Wednesday Mar 15 NO CLASS	Spring Break!
Friday Mar 17 NO CLASS	Spring Break!
Monday Mar 20	Chapter 9 Lecture
Wednesday Mar 22	Chapter 9 Lecture Journal: Page 280-281 Objective 2 or 4
Friday Mar 24	Review for Exam 3 (chapters 7,8,9)
Monday Mar 27	Exam #3
Wednesday Mar 29	Chapter 10
Friday March 31	Chapter 10 Journal : Page 312 Objective 1 or 3
Monday April 3	Chapter 11
Wednesday April 5	Chapter 11 Journal: Page 344-345 Objective 1,2 or 3
Friday April 7	No Class- Good Friday
Monday April 10	No Class – Easter Monday
Wednesday April 12	Chapter 12
Friday April 14	Chapter 12 Journal: Page 376-377 Objective 1 or 2
Monday April 17	Review for Exam 4 (Chapters 10, 11, 12)
Wednesday April 19	Exam 4
Friday April 21	Final Project Assigned
Monday April 24	Final Project time
Wednesday April 26	Final Project time
Friday April 28	Final Project time
Monday May 1	Final Project Presentations
Wednesday May 3	Final Project Presentations
Friday May 5	Last day of class and wrap up

General Education Goals/Objectives:

Competency/Goal 6: Demonstrates Knowledge of Social Structures

Learning Outcome 1: Examines the Experience of the Individual

- Performance Indicator 1: Demonstrates knowledge of mental processes within humans
- Performance Indicator 2: Explains the developmental stages through which the human mind evolves

Learning Outcome 2: Examines the World of Human Diversity

- Performance Indicator 1: Examines a variety of cultures
- Performance Indicator 2: Identifies the varieties of human social groupings

Relationship to Campus Focus: A focus on the growing “green” movement in business marketing and management. Also addressing consumption and the new technologies that are affecting the business industry. Students will also understand how to utilize these new ideologies and tools to their benefit, as well as the benefit of the world and society as a whole as emerging leaders.

Classroom Policies:

Absences and Assignment Due Dates: Late assignments will be docked 10% per day late. This is the policy for all assignments in all circumstances. If you email me an assignment, you will get a reply from me to verify that I have received the assignment. If you do not get a receipt from me, I did not get the assignment. It is your job to ensure that I have received the assignment, so if you do not get a response from me within 24 hours of submitting your assignment by email, you need to resend the email. The assignment continues to lose 10% per day during this time. Most assignments can be posted in BlackBoard. That way the assignment has a time stamp for due date compliance.

Attendance and participation is expected. Ten percent of your grade is based solely on attendance and participation. You are responsible for the activities of each class period. If you know of a conflict ahead of time, you are welcome to submit assignments early.

If you miss an exam you must contact me within 24 hours of the missed exam to arrange for a time to make up the exam. Exams must be made up within 72 hours of the original exam time. If you do not contact me within 24 hours a grade of 0 will be entered for the exam that was missed. **Students are only allowed to make up ONE exam per course.** The exam grade will be docked 10% per day for late points.

Do NOT wear headphones during tests. They are not allowed.

This class will be a place where all thoughts are welcome, no one fears sharing their opinion, and minds are open to new ideas. You have all EARNED the opportunity to be here by completing the same criteria, thus making you equals As emerging leaders, you are expected to show respect for each other’s differences. Conflicting opinions are part of life and will create dynamic discussions. The instructor reserves the right to end these discussions and the participants will agree to disagree.

It is your responsibility to keep all assignments that are graded and handed back to you. In the case of a grade dispute, it is the student's responsibility to provide past assignments to confirm grades.

The syllabus is a living document that is subject to change. All assignments will be confirmed during the class prior to their due date. The instructor reserves the right to allow the class agenda to fluctuate as the course progresses.

Student Email Policy:

Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the Campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

Academic Integrity:

According to the DCB Student Handbook, students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. The Code detailed in the Academic Honesty/Dishonesty section of the Student Handbook will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

Disabilities or Special Needs:

Students with disabilities or special needs (academic or otherwise) are encouraged to contact the instructor and Disability Support Services.

Title IX:

Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the College as a whole. Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors, clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if a student tells a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the College's Title IX Coordinator. Students wishing to speak to a confidential employee who does not have this reporting responsibility can find a list of resources on the DCB Title IX webpage.