Dakota College at Bottineau Dean's Council



Dean's Council Minutes February 11, 2020 at 8:00 am

PRESENT: Dr. Migler, Larry Brooks, Lisa Mock, Sandy Hageness and Darrell Waters (Guest)

NOT PRESENT: Corey Gorder, Kayla O'Toole

Торіс	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Apps received for fall 2020 are about the same as last week. The spring enrollment numbers were reviewed, and they are looking better than spring 2019.
2. Department Guest	Darrell Waters, Physical Plant	Darrell provided an update on campus projects. The third boiler has been put in place. A construction meeting will be held today to finalize the schedule. The other boiler has been reinsulated. Dining Center architects are being reviewed for project. One room in Milligan Hall will be renovated as a model room before the remainder are renovated. A heat exchanger unit needs to be replaced in Milligan Hall. This will be done the next nice day this winter. He has started on a summer projects list: • West parking lot of Molberg needs to be paved • West side of Molberg needs to be repaired since the door was moved for greenhouse • Roof of Gross, Milligan and Thatcher stage area needs to be repaired • Concrete floor extensions outside Gross hall need to be sandblasted, leveled and sealed. • Windows in Gross need updating • Aluminum panels above the windows on Thatcher need to be replaced or reattached

Dakota College at Bottineau Dean's Council



		DAROILE BATTINE
		 Thatcher windows need paint or metal cladding to cover wood around the windows Various painting projects There is about \$700,000 left for NSC updates. Students may all be moved to one floor in Mead so physical plant can start on summer work. This would help to put "healthy floors" coatings in those rooms. Discussion was held on painting projects and the need for procurement review. May be set up as a sole source with notice of intent for ongoing painting needs.
3. NDUS & Campus Updates a. Academic and Student Affairs	Brooks	Larry reported that he had AAC and SAC meetings. The title changes went through for Horticulture and sub plans of Specialty Crops and Aquaponics. Amy Hoffman shared with Larry that the DMS program is going well. Looking into Hospitality Program. Larry has a CTE conference call on Wednesday, Department Chair meeting on Wednesday and Curriculum meeting on Thursday. He may be traveling to VCSU on Friday.
b. Administrative Affairs / Business Affairs	Mock	Completing a lot of reporting. There is mid-year reporting with the state auditor's office. The annual financial review is out now which shows our Composite Financial Indicator (CFI) compared to all eleven NDUS schools. This report will go to the SBHE Budget Finance Committee in March. Lisa will be on personal leave Friday through Thursday, February 20 th . Proposed room and board rates will be submitted by the end of the month, proposing 2% and Sodexo is proposing 2.75%.
d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	Kayla was not available to report.

Dakota College at Bottineau Dean's Council

4	•
	NATURE. TECHNOLOGY. & BEYOND
DAKOTA C	COLLEGE

e. Public Affairs Council	Hageness	Finalizing ads for scholarship and CTE month. Nursing will interview on the radio this week with follow-up ads for a testimonial. Photography is doing a CTE ad as well. News release for CTE-month highlighting nursing will be sent this week. In addition, a news release for women's hockey will be sent.
f. Athletics	Gorder	Corey was not available to report.
h. Chancellor's Cabinet / Dean's Update	Migler	Dr. Migler met with Dr. Shirley last week about the CTE Center proposal in Minot. This remains a work in progress.
4. Other		n/r
5. Recognition & Celebration	All	n/r
6. Announcements	All	HLC Liaison will be here February 18 th . Meeting invite will be sent to all faculty and staff.