

# Dakota College at Bottineau

## Dean's Council - Weekly Team Meeting Minutes



**DATE: October 20 at 8:00 am – Molberg Room 28**

Topic	Responsible Party	Discussion/Outcome
<b>1. Special Guests</b> <ul style="list-style-type: none"> <li>• <b>Mike O'Toole – ECH Online Course</b></li>   <li>• <b>Stephanie Blumhagen – TRIO Update</b></li> </ul>	<p>O'Toole, M</p> <p>Blumhagen</p>	<p>ECH has requested to begin on-line courses; credit and non-credit. ECH follows the same protocols; course assignments, registration fees, tuition. Stephanie clarified that the development of these courses was written into the grant. Course redesign has other costs associated; implementation fees for new courses, etc. There is also a protocol to adhere to when implementing new credit based courses. The primary development cost is approximately \$250/credit hour. There is also development work that will need to be completed for distance learning and non-credit courses. Dr. Migler will visit with ECH representatives.</p> <p>Stephanie provided the background information on the TRIO program. The committee continues to recruit a director, two coordinators and administrative assistant. Stephanie will act as interim director until December 1. The space is yet to be determined. This needs to be an appropriate space to create interaction between financial services and the learning center. It is important that the campus supports the program so that it may be transitioned in a seamless manner.</p>
<b>2. Other</b> <ul style="list-style-type: none"> <li>a. <b>Starfish</b></li> <li>b. <b>Billboard Signs</b></li> <li>c. <b>CCSSE Survey</b></li> <li>d. <b>Educational Outreach (Speakers Bureau)</b></li> </ul>	<p>Migler</p> <p>Migler</p> <p>Migler</p> <p>Migler</p>	<p>This program was identified as a tool to help students reach their academic goals through timely interventions and supports. It was recommended.</p> <p>The monthly cost is \$250/sign/month. We have two signs locally. Will look at the options to update our signs we currently own and eliminating the ones through Newman signs.</p> <p>Annual cost for this survey is approximately \$2,400. It was decided that the results were not used to the extent of the cost in the past. There isn't a need to use the survey process for DCB at this time. Will save this expense this year and revisit the survey process next year.</p> <p>The brochure will be updated on the website and sent to local clubs and schools. It was determined that the time involved for individuals is pro-bono although the travel costs will be reimbursed. Lodging costs will be determined on a case-by-case basis.</p>

<p><b>e. Diversity Committee</b></p>	<p>Migler</p>	<p>Colette Schimetz will not be overseeing the Diversity committee this year. A new representative will need to be appointed. There is a Diversity conference tomorrow in Bismarck. Dr. Migler will ask Marcus Johnson to participate via conference call. He will then follow-up with the committee to assign a new chair.</p>
<p><b>3. Recognition / Celebrations</b></p>	<p>All</p>	<p>Campus Forum was positive – good responses.</p>
<p><b>4. Announcements</b></p>	<p>All</p>	<p>Preview is this Thursday, October 22.          Alcohol/Drug Awareness events held this week, includes a DUI mock trial.          Floats for a Cause – Leaderjacks selling in Thatcher Hall today. Proceeds to go to Bottineau County Food Pantry</p>