COURSE OVERRIDE

Students attempting to add a course that is closed or conflicts with another class MUST obtain a "Course Override" from the class instructor. After the approved signature of the instructor has been received, return this form to the Student Services Office to be enrolled in the override course. Course Override forms must be submitted to Student Services before the last day to add classes.

STUDENT NAME _____ **STUDENT EMPL ID**_____
(ex: W01234567)

SEMESTER (Check One) ❑ Fall ❑ Spring ❑ Summer

COURSE

Subject & Class Number (Ex. ENGL 110 College Composition 1, 4598)   **Course Meeting Time (Ex. MWF, 11-11:50 a.m.)**

_____   _____

REASON

❑ Closed Section   ❑ Time Conflict   ❑ Add deadline expired

COURSE

Subject & Class Number (Ex. ENGL 110 Composition 1, 4598)   **Course Meeting Time (Ex. MWF, 11-11:50 a.m.)**

_____   _____

REASON

❑ Closed Section   ❑ Time Conflict   ❑ Add deadline expired

STUDENT'S SIGNATURE _____ DATE _____

INSTRUCTOR'S SIGNATURE _____ DATE _____
(Void after 5 days)