

## **Dakota College at Bottineau Course Syllabus**

### **Course Prefix/Number/Title:**

ASC 88: Composition I: Writing Lab  
1 Credit

### **Course Description:**

Composition 110: writing lab is a companion course to Composition I that provides additional time and help for students in drafting and revising skills.

### **Pre-requisite:**

Placement in Composition 110 with a score of 14 or above on the ACT.

### **Course Objectives:**

To improve skills in structuring paragraphs and essays  
To use writing and revising strategies to produce short essays.  
To edit all final drafts, eliminating all grammatical and typing errors.

### **Instructor:**

Mr. Michael Porter  
Office: Thatcher Addition: Room 2209  
Telephone: 228-5445  
E-mail: mike.porter@dakotacollege.edu

### **Office Hours:**

Tuesday, Thursday: 9:00 to 11:00  
Monday-Friday: 9:00 to 10:00

### **Lecture/Lab Schedule:**

Thursday: 1:00 to 1:50

### **Textbooks:**

Axelrod, Rise B. and Cooper Charles R. *The St Martin's Guide to Writing*. 9<sup>th</sup> ed.  
Boston: Bedford/St. Martin, 2010. Print.  
Hoffbeck, Steven R. *The Haymakers: A Chronicle of Five Farm Families*. St  
Paul: Minnesota Historical Society Press, 2000. Print  
O'Brien, Tim. *The Things They Carried*. New York: Broadway Books, 1990.  
Print.

### **Course Requirements:**

Students will work in class to improve drafting revising and grammar skills.  
Grading will be based on in class activities, worksheet scores, written work, and the pretest-posttest scores.

**General Education Goals/Objectives:****Goal 4: Demonstrates effective communication**

Objective 1: Expresses ideas through effective writing

Objective 4: Works collaboratively with others

**Relationship to Campus Theme:**

Students will expand their communication skills which is an essential element of their human nature.

**Classroom Policies: Grading**

Weekly check list

Written assignments

Worksheet scores

Pretest/posttest improvement

**Academic Integrity:**

All assignments, tests, and quizzes will meet the standards of accepted Academic Integrity.

**Disabilities and Special Needs:**

Students with disabilities or special needs must inform the instructor of those needs as soon as possible.

**Student Email Policy**

Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

## **ASC 88: Writing Lab**

**Syllabus:**

August 28

Introduce Class

Basic sentence Structure Worksheet

September 4

Revise Persuasive Paragraphs

Sentence boundary worksheet

September 11

Revise Descriptive paragraphs

Pronoun case worksheet

September 18

Develop thesis statement for the first paper

Verbs: Tense and mood

Verbs: Active and passive voice

September 25

Revise first paper

Grammatical Sentences: Verbs Adjective and Adverbs

October 2

Revise first paper

October 9

Thesis statement for the second paper

Review for the midterm

October 16

Revise Classification Paragraph

Worksheet Commas: restrictive vs. Non-restrictive

October 23

Revise second paper

October 30

Revise second paper

November 6

Brainstorm topics for the final paper

Effective sentences worksheet

November 13

Thesis statement for the third paper

November 20

Draft third paper

Worksheet: Diction

December 4

Revise final paper

Review for Final

December 11

Review for Final



