

Engl 110
English Composition
Spring 2012
M-W-F 1:00-1:50
Hartnett Rm 303E

Instructor: Margaret Bail
Phone: 858-3245
E-mail: mkdbail@live.com
margaret.bail@minotstateu.edu
Office: Hartnett Rm 141
Office Hours: MWF 11:00 a.m. to noon

Required Texts

Write 1: Sentences and Paragraphs by Kemper, Meyer, Van Rys, Sebranek
A Pocket Style Manual, Fifth Edition by Diana Hacker
The Best American Short Stories of 2011 ed. Geraldine Brooks

Course Description

English 110 is a composition course designed to explore the writing process by developing your analytical reading, critical thinking and college-level writing skills. The reading, writing, revising and editing skills you learn in this course will help you not only in your college coursework, but also to develop your own unique academic voice.

As part of the General Education Curriculum, this course is designed to work towards some common learning outcomes. Students who successfully complete this course will be able to:

1. Write in different genres (such as memoir, letter, proposal, exam essay) or essay types.
2. Analyze the demands and possible strategies of a writing task, based on topic, purpose, context, and audience, and then accomplish that task with clarity.
3. Demonstrate competent College Composition I writing through finished writing that includes a clear, original thesis or claim, appropriate evidence and support, a logical structure, and a style of language that serves the writer's purpose and audience.
4. Use the stages of the writing process to develop, organize, and present ideas in writing. Students will be aware of and will practice inventing, planning, drafting, and revising.
5. Students will read closely and analyze what is read.
6. Students will begin to learn to find and evaluate information resources, then integrate and acknowledge sources in their writing.
7. Students will learn to work collaboratively with others and will apply a variety of invention and review techniques to their own and each other's writings.
8. Use edited standard written English in spelling, grammar, punctuation, and syntax, and present written work in a style and format consistent with the demands of an academic setting.

Course Objectives

This course is designed to introduce you to, and help you practice, the ways that people in a university setting write, read, and think. We will investigate and practice how writers use reading others' works to discover and develop their own ideas and present those ideas in acceptable ways in an academic context.

Over the course of the semester you will read and study several essays and stories, write four papers, and work through the stages of drafting and revising.

Course Expectations

This course is one in which you will practice your writing. You can expect to write regularly. Writing is not easy; it takes time, concentration, and a willingness to revise your work, therefore you will need to organize your time accordingly.

English 110 Breakdown

Object Analysis	10%
Travel Narrative	20%
Anthology project	20%
Literary Analysis	25%
Write-ups	10%
In-Class Participation/work	10%
Word of the Day	5%

Minot State's Grading Scale

90-100%	A
80-89%	B
70-79%	C
60-69%	D
0-59%	F

Course Policies

Attendance and Participation

Attendance and class participation are mandatory. You will be permitted four unexcused absences during the semester, and you will not be allowed to make up in-class work for unexcused absences. If you accumulate absences totaling one-third of the semester (5 weeks) you will fail the course. You can't expect to learn what you need to when you miss that many classes. If missing class is unavoidable, please let me know ahead of time.

Participation is also important. Many days will be spent in discussion of different elements of writing, and in group workshopping, so come to class prepared and ready to talk to each other.

Late Work

I will not accept late work. If you are not going to be able to attend class on a day when something is due, please let me know ahead of time. I will only accept work submitted via e-mail in special circumstances. Otherwise, everything is due in class on the due date.

Devices Policy

It is your responsibility to **turn off** all cell phones and other electronic devices (this includes music) while in class (this does not mean put them on silent or vibrate and therefore enable them to distract you or others in class). Texting under the desk fools no one, and **texting during class is not allowed**. If I catch you texting or using electronics inappropriately in class I will confiscate them and return them at the end of class.

Essay Format

Make sure your assignments (except in-class writing and tests) are typed, double spaced, Times New Roman 12, 1-inch margins all around. They should have titles (when applicable), the pages should be numbered and have at least your last name on each page, and they should be **stapled**. Do not change font size, character spacing, or margins to make your assignments seem longer.

All materials taken from outside sources must be acknowledged using MLA format.

Academic Integrity and Plagiarism

The academic community is operated on the basis of honesty, integrity and fair play. It is the expectation that all students, as members of the college community, adhere to the highest levels of academic integrity. This means that:

- Students are responsible for submitting their own work. Student work must not be plagiarized.
- This means ***do not copy and past material from the internet or anywhere else and turn it in as your own***. If you do this, I will fail the paper. If you do it again I will fail you in the class. No exceptions. I do not like cheaters. It is lazy and unnecessary.
- Students must not cooperate on oral or written examinations or work together on evaluated assignments without authorization.

In order to maintain the academic integrity of the university, I will not tolerate acts of academic dishonesty. The writing you do in this class will allow you to develop your own ideas and to share those ideas with others. If you are caught plagiarizing, you will fail the assignment and possibly the class.

If you have additional questions or are not certain about what constitute plagiarism, please feel free to ask.

Disabilities and Special Needs

Any student with disabilities or special needs should inform the instructor, who will make accommodations so students can meet their educational goals.

Non-Discrimination Language Policy

It is my policy that we avoid discriminatory or hateful language in my classroom. Discriminatory language used in connection with an individual or a group includes, but is not limited to, 1) stereotyping, or the relegating of one or more people to a category based solely on behavioral, cultural, ideological, intellectual, or physical characteristics, and 2) emphasizing characteristics such as gender, intellectual acumen, occupation, race, religion, or sexual orientation when the emphasis is contextually irrelevant. We may discuss subjects in class where these issues are relevant, in which case we will make every effort to be respectful. A student who uses inappropriate discriminatory language in a class may be reprimanded, or may be subject to more severe penalties including a lowered grade, a referral to Human Resource Director, or both.

Student Resources

We will be spending time during class workshopping your papers, but please be aware that the **Minot State Writing Center** is staffed with tutors who are qualified to help you at any stage of the writing process. A word of caution: The Writing Center is not an editing service. You can meet with a tutor in person or correspond with one over the internet. Visit their website for more complete information, including hours of operation, available appointments, and how to submit a paper online – <http://www.minotstateu.edu/writing> center.

Another extremely useful writing resource is the OWL (Online Writing Lab) at Purdue site: <http://owl.english.purdue.edu/>.

Office Hours and Other Forms of Support

My office hours will be M-W-F 11:00 a.m. to noon, but if you have questions or concerns outside of that time, please don't hesitate to send me an e-mail! My role as an instructor is to work with you and help you with your writing. Your role as a student is to be actively engaged in class discussions and to collaborate with your peers. Please note: You are entirely responsible for your learning experience and for the grades that you earn in this class. If you are frustrated or overwhelmed, you must let me know. **ASK QUESTIONS!**