



## HOW TO REGISTER

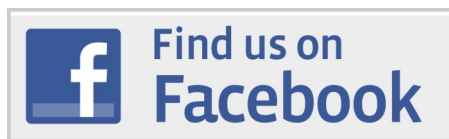


Call 701-228-5623



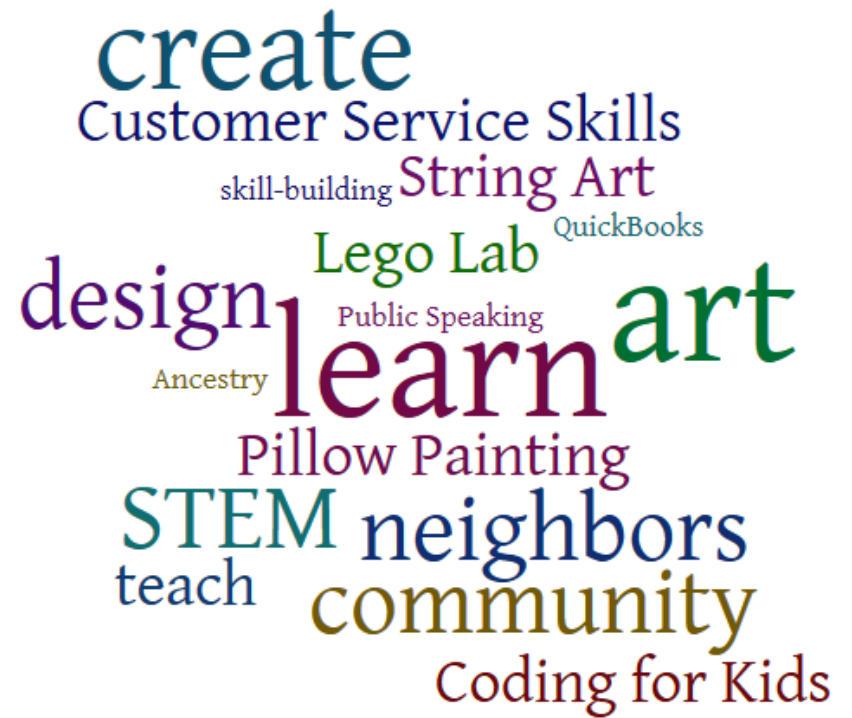
Fill out the online form at:

<http://dakotacollege.edu/about/community-education/>



**@dcbcommunityeducation**

Stay updated on classes and vote for upcoming sessions by following us on Facebook!



## COMMUNITY EDUCATION FALL & WINTER 2018

# BASIC SIGN

## LEVELS I & II

Provided by the ND School for the Deaf via Interactive Video Network (IVN) on the Dakota College at Bottineau campus.

Dates/Times: Tuesdays, September 4—  
December 11;

Level I: 4:00– 4:50 PM

Level II: 5:00– 5:50PM

Class Fee: Free

Materials Fee: \$15-book

Class Capacity: 20



# LEGO LAB

Kids 8 and older are invited to Build and Play at our Lego Lab!  
Choose from two build options when you register.



Date/Time: September  
10th; 3:15—4:00PM  
Class Fee: \$15  
Class Capacity: 30

# QUICKBOOKS

You asked for it! We are offering a QuickBooks course via Ed2Go.



*“QuickBooks is designed for the small to midsized business owner... in this course you will learn how to set up a chart of accounts, reconcile your checking account, create and print invoices, receipts, and statements, track your payables, inventory, and receivables, create estimates, and generate reports.”*

This instructor-led course will cover 24 hours over the span of 6 weeks.

Session Start Dates:

September 12

October 17

November 14

Class Fee: \$95

More Info: <https://www.ed2go.com/dakotacollege/online-courses/introduction-to-quickbooks-2018?tab=detail>

# CONQUERING YOUR FEAR OF PUBLIC SPEAKING

*Your face is turning red and your palms are sweating.*

*Your breathing is becoming more rapid.*

*You can hear the ticking of the clock in the back of the room becoming louder.*

*You look up from your notes and see a room full of people staring back at you.*

*The presentation you thought you were ready for is not...going...well.*

Have you experienced any of these symptoms? If so, you are not alone. Public speaking is the most common of all phobias. Don't let that upcoming presentation worry you!



Date/Time: December 18th;

6:00– 8:00 PM

Class Fee: Free

Class Capacity: 15

## CROCKPOT COOKING

WITH CONNIE!

Who wants to go home on a Friday and cook? Bring your own crockpot to this class and you'll have a delicious meal to bring home to the family at the end of your work day!

Date/Time: December 28th;

11:30AM

Class Fee: \$15

Class Capacity: 8



## ANCESTRY.COM

Explore free access to Ancestry.com in the Dakota College Library. You'll receive a brief introductory tutorial to get you started on your genealogical history research. Two sessions available.

Dates/Times: September 25th;

Session 1: 9:00 AM

Session 2: 6:30 PM

Class Fee: Free

Class Capacity: 14

## STRING ART CLASS

In this class you will be guided in making your own nail and string art! We will have three types of templates for you to choose from—Birds, Succulents, & Arrows (Or make your own design!)

Date/Time: October 10th; 6:30 PM

Class Fee: \$35

Class Capacity: 12





## WREATH CLASS

Follow along in a class led by Jenny Patterson to create this Santa Hat wreath that's perfect for the Holidays! Jenny's wreath classes tend to fill up quickly so sign up asap!

Date/Time: November 28th; 6:30 PM  
Class Fee: \$40  
Class Capacity: 24

## PILLOW PAINTING

Create your own decorative pillow to showcase during the holidays or give as a gift! Choose from templates and ink colors to make it your own unique style.

Date/Time: November 8th; 6:00 PM  
Class Fee: \$40  
Class Capacity: 20



## CUSTOMER SERVICE SKILLS

Customer Service Re-Boot Camp is designed for anyone who works with customers – internal or external – and wants to freshen their skills to gain a better understanding of what it takes to meet customer expectations today.

Dates/Times: November 5th;  
Session 1: Noon—1:00PM  
(includes lunch in session 1)  
Session 2: 6:00—8:00PM  
(more in-depth in session 2)  
Class Fee: \$30  
Class Capacity: 25



## HOUR OF CODE

Children in second grade and up are welcome to participate in an Hour of Code at DCB's Computer Lab where they will be introduced to coding basics.

Date/Time: December 1st; 10:00—11:00 AM  
Class Fee: Free  
Class Capacity: 20

