

# 2017-2018 Joint Program Agreement

## Northern Information Technology Consortium (NITC)

The following colleges agree to collaborate on the exchange and delivery of information technology (IT) courses and degrees: Dakota College at Bottineau (DCB), Lake Region State College (LRSC), Minot State University (MiSU), Turtle Mountain Community College (TMCC), and Williston State College (WSC). The purpose of this collaboration is to facilitate the delivery of IT courses among the five colleges in an effort to maintain IT program viability and increase efficiency of a historically high cost, low enrollment program and to provide students at NITC campuses access to a Bachelor of Science (BS) in Management Information Systems or a Bachelor of Applied Science (BAS) degree in Applied Business Information Technology through MiSU. This Joint Program Agreement (agreement) outlines the conditions of this collaboration.

MiSU will develop articulation agreements with each NITC campus outlining the pathway for students to complete an associate degree at their home campus and smoothly transition into a Bachelor of Science (BS) in Management Information Systems or a Bachelor of Applied Science (BAS) degree in Applied Business Information Technology through MiSU. MiSU will also have the opportunity to receive courses delivered by NITC campuses per this agreement.

### Structure

The collaborating campuses will be responsible for the exchange and delivery of core and elective IT courses according to the following schedule:

#### **Dakota College at Bottineau**

##### Fall Semester 2017

- CIS 180 – Creating Web Pages I
- CIS 211 – Website Plan and Design
- CIS 232 – Graphics Design
- CIS 201 – Cascading Style Sheets

##### Spring Semester 2018

- CIS 147 – Principles of Information Security
- CIS 181 – Creating Web Pages II
- CIS 233 – Vector Graphics/Web Animation

#### **Lake Region State College**

##### Fall Semester 2017

- CIS 128 – Microcomputer Hardware I
- CSCI 122 – Beginning Basic/Visual Basic
- CSCI 124 – Beginning C++/Visual C++

Spring Semester 2018

CIS 129 – Microcomputer Hardware II  
CSCI 172 – Intermediate Basic/Visual Basic

**Turtle Mountain Community College**

Fall Semester 2017

CIS 104 – Microcomputer Database  
CIS 162/212 – Operating Systems – Windows  
CIS 215 – Microsoft Windows Server  
CIS 217 – Virtualization

Spring Semester 2018

CIS 216 – Implementing MS Windows Network Infra.  
CIS 218 – Planning a Network Infrastructure

**Williston State College**

Fall Semester 2017

CIS 164 – Networking Fundamentals I  
CIS 267 – Intermediate Networking I (first, 8-week term)  
CIS 268 – Intermediate Networking II (second, 8-week term)

Spring Semester 2018

CIS 165 – Networking Fundamentals II  
CIS 268 – Intermediate Networking II  
CSCI 289 – Social Implications of Computer Technology

**Minot State University**

Fall Semester 2017

BIT 220- Management Information Systems  
BIT 311 – Collaborative Computing

Spring Semester 2018

BIT 220- Management Information Systems  
BIT 123 – Technology for Personal Development  
BIT 310 – Project Management

All courses will be delivered over the Interactive Video Network (IVN) or online, unless otherwise agreed upon. Each partnering college will make IVN classroom space available for receiving the aforementioned courses.

Each college will be responsible for teaching its own section(s) of CSCI 101 – Introduction to Computers.

### **IVN Scheduling**

1. The campus will cooperate in regard to class meeting times and dates to eliminate as many conflicts for students as possible.
2. IT classes listed under this agreement and taught over IVN will receive the highest scheduling priority.

### **Admissions and Course Enrollment**

1. The distinctive admission policies and procedures that pertain to each of the campuses will be honored; each campus's unique policies and procedures will apply to students who seek admission at the respective institutions in the collaboration.
2. Students must be admitted to one of the partnering campuses to enroll in courses offered under this agreement. An exception will be made for collaborative students.
3. All courses mentioned in this agreement are available to any student admitted to one of the partnering campuses.
4. All classes that are part of this agreement will be cross-listed on each partnering campus's class schedule.
5. Upper division courses from MISU cannot be cross-listed at NITC campuses unless the course is listed as 2XX/3XX on the common course numbering matrix. For courses that cannot be cross-listed, students will enroll utilizing the collaborative student procedure.

### **Tuition and Fees**

1. Students enrolling in a course listed or cross-listed on their home campus class schedule will be charged and pay all tuition and fees to their home campus. Tuition and fees for cross-listed courses will not be exchanged between colleges listed in this agreement and each college will retain tuition and fees for courses listed on their course schedule.
2. NDUS Procedure 404 will be utilized for billing and payment of tuition to their provider campus when students enroll collaboratively.

### **Financial Aid**

1. Students will receive financial aid from their home campus. Students at DCB, LRSC, TMCC, and WSC may not be eligible to receive financial aid for upper division courses from MISU.

### **Costs**

1. Each campus will be responsible for incurring expenses associated with the following on their home campus:  
IT infrastructure, IVN equipment, IVN technicians, hardware, software, internet access, and telephone charges.

### **Classroom Logistics**

1. IT faculty will share the syllabus for the course(s) they teach with the other colleges.
2. Each partnering campus will assure that an IVN technician is available for courses it receives.
3. Each partnering campus will designate one faculty or staff member as the "IT facilitator" for their campus. The name and directory information for this person will be provided to all partnering campuses prior to the start of each semester.
4. Each faculty member will share assessment of student learning data for the course(s) they teach with all campuses participating in the course section. The assessment data will be due at the same time as course grades.

### **Textbooks and Course Materials**

1. Students at each campus will be responsible for purchasing their own textbooks and other required courses materials. Textbooks and other course materials will be made available to students through the bookstore of their home campus.
2. Faculty will make textbook and other information available to the bookstore managers at all partnering campuses at least 60 days prior to the start of the semester in which those materials will be used. This information includes, but is not limited to, the following: title, edition, author, publisher, and ISBN.

### **Academic Procedures**

1. Home campus academic guidelines, policies, and procedures for the students enrolled in courses through this agreement will apply in regard to the following:
  - Academic probation/suspension
  - Graduation honors
  - Academic honors
  - Official withdrawal
  - Course load limitations
  - Add/drop dates for individual classes

### **Marketing**

1. This agreement shall be recognized by all parties as a consortium between DCB, LRSC, MiSU, TMCC, and WSC and, as such, all parties will market this program.
2. This joint program agreement shall be described as the Northern Information Technology Consortium or NITC.
3. DCB, LRSC, MiSU, TMCC, and WSC will use the official logo of all partner institutions in program brochures and other marketing or promotional materials related to this consortium.

### **Monitoring and Review**

1. Any aspect of this agreement is subject to revision. All partners of this agreement must agree in writing before any changes may be implemented. An annual review of this Joint Program Agreement will occur at the end of each spring semester.


### **Term**

1. This Agreement shall commence as of the date of the signatures below and continue until any party terminates the agreement. Any party may terminate this agreement by written notice to the other parties at least thirty days prior to the start of the next term.

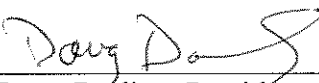
### **General Provisions**

1. This Agreement supersedes any and all other agreements, either oral or written, between the parties with respect to the subject matter of this Agreement and contains all covenants and agreements between the parties. Each party acknowledges that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party, or by anyone acting on behalf of any party, which is not contained in this agreement; and that no other agreement, statement, or promise shall be valid or binding. Any modification shall be effective only if it is in writing and signed by the party to be charged in the form of an amendment to this Agreement. This Agreement shall be governed by and construed according to the laws of the State of North Dakota.


This agreement is entered into as of the date written below and on behalf of DCB, LRSC, TMCC, MISU, and WSC by the authorized agent thereof.

  
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Dr. Jerry Migler, Campus Dean  
Dakota College at Bottineau

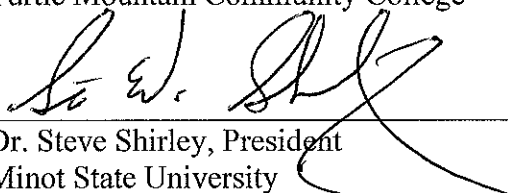
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Date

  
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Dr. Doug Darling, President  
Lake Region State College

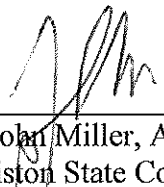
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Dr. Jim Davis, President  
Turtle Mountain Community College

6-10-17  
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Date

  
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Dr. Steve Shirley, President  
Minot State University

6-6-17  
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Date

  
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Dr. John Miller, Acting President  
Williston State College

5/15/17  
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Date