

MEMORANDUM of UNDERSTANDING (MOU)
Between
Dakota College at Bottineau and
Quentin N. Burdick Job Corps Center 2016-2017

This agreement is made and entered into by and between Dakota College at Bottineau and the Quentin N. Burdick Job Corps Center. The MOU exists for the mutual benefit of both Dakota College at Bottineau, hereinafter referred to as Dakota College, and Burdick Job Corps, hereinafter known as Burdick.

Whereas, Dakota College and Burdick acknowledge a public obligation to contribute to education.

Whereas, Dakota College has established approved educational programs to the mutual benefit of Dakota College and Burdick.

The following agreement is effected by the proper authorizing bodies of both parties, each in independent status from the other.

The MOU exists for the mutual benefit of both Dakota College and Burdick so that Burdick students may be provided the opportunity to enroll in and take college courses.

Now, therefore, in consideration of the premises the parties agree as follows:

Responsibilities of Burdick:

1. Burdick will maintain program standards which will determine students who may be eligible for Advanced Career Training (ACT). Only high school graduates and GED recipients who have completed a Career Technical Training program, have 150 days on center, satisfactory Reading and Math testing scores, and exemplary social skills may apply.
 - a. Selection and assignment to Dakota College will be by mutual agreement of Dakota College and Burdick.
 - b. Burdick students will be required to maintain a 2.0 grade point average to be retained in the ACT program. The students will be required to maintain a 2.75 GPA in the PN or AND programs to be retained in the ACT program.
2. Burdick will establish an On-Center liaison to assist with:
 - a. Counseling students
 - b. Student registration
 - c. Purchase books/supplies and materials
 - d. Check attendance
 - e. Assist with teacher/student conferences
 - f. Coordinate transportation
 - g. Coordinate with Dakota food services to provide noon meals for students participating in the ACT program off center
 - h. Assist with any behavior problems
 - i. Coordinate financial and applications

Burdick will hold the students responsible for maintaining assigned space, equipment and supplies.

All books purchased by Burdick will remain the property of Burdick, unless purchased by the student.

Responsibilities of Dakota College

1. The Dakota College assumes full responsibility for offering an educational program eligible for accreditation.
2. The Dakota College shall plan, develop, implement, and be responsible for all instruction and evaluation of students.
3. The Dakota College shall maintain student records and correspondence.
4. The Dakota College shall be responsible for the administration of the education programs.
5. The Dakota College will entitle Burdick students full benefits and opportunities provided by University regardless of race, creed, age, sex or religion.
6. The Dakota College will provide Burdick with a copy of each student's grades at the end of each semester, in a timely manner, so those grades can be placed into the student Job Corps files. Burdick will require all students sign a records waiver before receiving their transcripts from Dakota College.
7. Dakota College will accept all Burdick students as North Dakota residents for admission/tuition purposes.


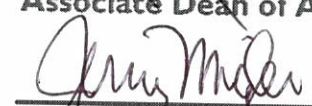


Fee Structure – Pell Grant

Each individual will be financed through Burdick. Burdick will be responsible for all tuition, books, and fees after awarded Pell Grants.

Period of Agreement

This Memorandum of Understanding shall be renewed every year, or at the expressed wishes of one or both parties of the Understanding Request to terminate this MOU by either party must be done with sixty (60) days written notice. Students then enrolled in the ongoing programs will have an opportunity to complete the semester.

Signed, in agreement, the following representatives:

 Associate Dean of Academic Affairs	12/15/2015 Date
 Campus Dean	12/15/15 Date
 Burdick Job Corps Center ACT Counselor	12/15/15 Date
 Burdick Job Corps Center, Director of Programs	12/15/15 Date
_____ Burdick Job Corps Center, Center Director	_____ Date
_____ DOL Regional Office, Project Manager	_____ Date