

**Local Articulation Agreement Between  
Minot High School and Dakota College at Bottineau**

This agreement has been enacted to facilitate the continuation of students from Minot High School (MHS) to Dakota College at Bottineau (DCB) during the 2018-2019 and 2019-2020 school years. This agreement is intended to establish what is commonly referred to as a credit articulation agreement between institutions. Articulated credit is credit that is granted in specific courses by DCB to students who have satisfactorily completed equivalent high school courses.

**1. Articulated Courses**

This agreement enables students at MHS to receive credit from DCB in designated programs of study. The following DCB courses are identified as courses to be considered for articulated credit as determined by instructional staff at both institutions.

<u>DCB Course(s)</u>	<u>MHS Course(s)</u>
PLSC 177 - Floral Design I (3 credits)	0113 Floral Design (0.5 credit)

**2. Institutional Representatives**

The following institutional representatives are responsible for implementing the provisions and procedures of this agreement as well as maintaining liaison between MHS and DCB.

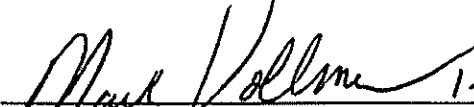
<b>Minot High School</b>	<b>DCB</b>
Pam Stroklund, CTE Director	Larry Brooks, Associate Dean
Tracey Hartwig, Instructor	Diane Beckman, Instructor

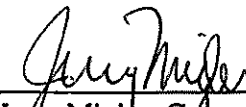
**3. Procedure**

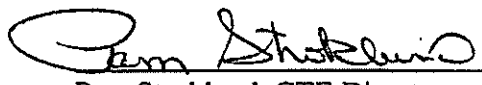
- A. Applicants for articulated credit must meet DCB admission requirements and must be admitted to DCB to participate in the articulation process within two years after graduating from high school. There is a one-time \$35.00 application fee that must accompany the application for admission.
- B. Students who desire to earn DCB credit for the aforementioned articulated course(s) must complete the appropriate MHS course(s) and pass with a minimum of a **AB@** average each semester.


- C. It is recommended that on or before the first Friday in April, the MHS instructional representative submit to DCB a list of students who wish to articulate the MHS Floral Design course into PLSC 177 at DCB.
- D. Students will be required to pay a one-time application fee of \$35.00 and a recording fee of \$10.00 per credit in order for the articulated credit to be recorded on their DCB transcript. Other than the fees mentioned in the previous sentence, students will not be charged any additional fees for tuition earned by articulation.
- E. Institutional representatives from MHS and DCB agree to review and evaluate this articulation agreement annually.

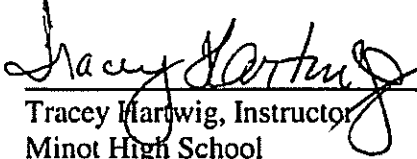
Agreement accepted by:


  
 Mark Voilmer, Superintendent (Date)  
 Minot High School 1-29-19

  
 Jerry Migler, Campus Dean (Date)  
 Dakota College at Bottineau 2/4/19

  
 Pam Stroklund, CTE Director (Date)  
 Minot High School 1-28-19

  
 Larry Brooks, Associate Dean (Date)  
 Dakota College at Bottineau 2/1/2019

  
 Tracey Hartwig, Instructor (Date)  
 Minot High School 1-28-19

  
 Diane Beckman, Instructor (Date)  
 Dakota College at Bottineau 2-5-19

**Dakota College at Bottineau and Minot High School Articulation Form**

Students who complete one semester of Floral Design at Minot High School (MHS) can articulate their high school credit to Dakota College at Bottineau (DCB) college credit if they meet the following conditions:

MHS student must submit an application for admission to DCB and pay the \$35.00 non-refundable application fee. (Note: Students who have completed a DCB dual credit course would have already fulfilled this requirement.)

Provide DCB with a high school transcript.

Student must pay \$10.00 per credit hour (\$30.00) for the articulated class.

DCB must receive this form by May 29 for articulated credit to be valid for summer.

DCB must receive this form by August 15 for articulated credit to be valid for fall.

Students Name (please print): \_\_\_\_\_

MHS Floral Design final grade:

_____	_____	_____	_____
Student Signature	Date	(Principal)	Date

Please attach the high school transcript to this form and return to:

Student Services Office  
Dakota College at Bottineau  
105 Simrall Boulevard  
Bottineau, ND 58318